

**ADMISSION  
A. Y. 2023/24  
EXCHANGE**

For students involved in  
mobility / internship  
projects

**OPENING**  
30 June 2023

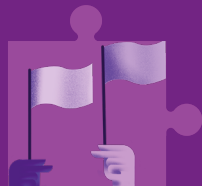
**DEADLINE**  
30 June 2024



Fondazione  
Collegio  
Universitario

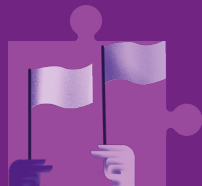
**Einaudi**

**Your *brightest*  
future**



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# CH. 1 - PARTICIPATION

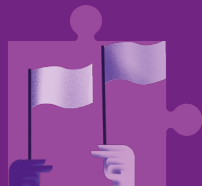
## 1.1 SUBJECT AND RECIPIENTS

The «**Collegio Universitario di Torino Renato Einaudi**» Foundation, Foundation pursuant to art. 14 ff. cc already registered in the Register of Legal Persons at the Prefecture of Turin, a non-commercial and non-profit organization, as well as manager of accredited merit-based University Colleges pursuant to DD.MM. MUR n. 672 and 673/2016, makes available for the academic year 2023/24 **study places** in single or double room reserved for students (of EU and non-EU nationality) participating in mobility / internship projects at:

- the University of Turin;
- the Polytechnic of Turin;
- the European Institute of Design (IED);
- the Institute of Applied Art and Design (IAAD);
- the Holden School of Turin (“Scrivere” e “Cinema & Sceneggiatura” courses);
- the Vittoria School for Linguistic Mediators of Turin (SSML);
- other higher education Bodies and Institutions based in Turin and present in the MUR student registry.

Potentially assignable study places are distributed – by room type and location – as indicated in the following table

Number of study places	Room type	Residence Hall
6	Double room with kitchen and private bathroom	Valentino
4	Double room with private bathroom	Valentino
26	Double room with private bathroom	Crocetta
6	Double room with private bathroom	Mole Antonelliana
2	Single room with private bathroom	Mole Antonelliana
2	Single room with private bathroom	Po
2	Single room with private bathroom	San Paolo



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Number of study places	Room type	Residence Hall
2	Single room with private bathroom	Valentino
2	Single room with private bathroom	Crocetta

The maximum period of stay is **between 11 September 2023 and 31 July 2024 inclusive**, excluding the Winter holiday period, excluding the Winter holidays, during which the Collegio will close on December 23, 2023 and reopen on January 7, 2024.

The services offered that characterize the experience at the Collegio are the following:



**Residential services:** accommodation and services offered in the various Residence Halls of Collegio described in the [Guide to Services](#), which will be updated on Collegio website by 30 June 2023.



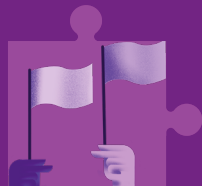
**Personalized training:** training courses in a multidisciplinary field aimed at consolidating transversal skills useful to accompany the course of study and effectively prepare for entry into the world of work.



**Counseling, coaching and tutoring courses** aimed at accompanying and supporting the student / her / him along the course of study.



**Sports activities** at particularly discounted rates in agreement with the CUS Torino.



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# 1.2 METHOD OF PARTICIPATION AND REQUIRED DOCUMENTATION

The application for admission must be submitted using the specific form on the Student Portal of Collegio



**between 30 June 2023 and 30 June 2024**

To proceed with the completion of the admission application, it is necessary to register on the Student Portal where the uploading of a valid identification document will be requested.

A [self-certification](#) of participation in the mobility project in the academic year 2023/24 must be **uploaded, under penalty of inadmissibility of the application**, with indication of the type and name of the project (eg Erasmus +, double degree, internship etc.); duration of the project and relative period; University where the exchange is made.

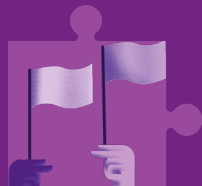
**Incomplete applications for the required documents will not be taken into consideration.**

## CH. 2 - ASSIGNMENT OF STUDY PLACES

Taking into account the distinctive merit criteria provided for by the selection processes initiated by the Institutions of Higher Education of Origin and Destination (i.e. the Turin universities) in the context of mobility / internship projects promoted by the European Commission and other National Bodies and International students, the assignment of the study place will take place in the order of receipt of the applications, and based on the availability of the type of room (single or double) desired by the applicant. The assignment of the study will be notified to the student via a ticket on the Student Portal.

The results of the applications received on the dates indicated below will be published in the RANKING RESULTS area of the Student Portal:

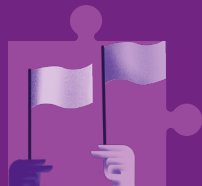
	Date of publication of the rankings compatibly with the places available	Deadline for the acceptance of the study place by the winners
1 <sup>st</sup> assignment	25/7/2023	27/7/2023
2 <sup>nd</sup> assignment	28/7/2023	31/7/2023



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	Date of publication of the rankings compatibly with the places available	Deadline for the acceptance of the study place by the winners
3 <sup>rd</sup> assignment	29/8/2023	31/8/2023
4 <sup>th</sup> assignment	1/9/2023	4/9/2023
5 <sup>th</sup> assignment	5/9/2023	7/9/2023
6 <sup>th</sup> assignment	8/9/2023	11/9/2023
7 <sup>th</sup> assignment	12/12/2023	14/12/2023
8 <sup>th</sup> assignment	15/12/2023	18/12/2023
9 <sup>th</sup> assignment	19/12/2023	21/12/2023
10 <sup>th</sup> assignment	16/1/2024	18/1/2024
11 <sup>th</sup> assignment	19/1/2024	22/1/2024
12 <sup>th</sup> assignment	6/2/2024	18/1/2024
13 <sup>th</sup> assignment	19/1/2024	22/1/2024
Further Assignments	Collegio will proceed with further assignments in subsequent months depending on the availability of rooms	



## ADMISSION (EXC) A.Y. 2023/2024

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internship projects*

The successful students must accept the study place they have won by the deadlines indicated in the table above, under penalty of exclusion from the rankings for the academic year 2023/24.

Eligible and non-winning students will see the indication of the position in the waiting list.

The waiting list flows by an identical number of places for male and female students.

These students, following subsequent updates of applications and new availability of study places, will be able to obtain the assignment of a study place during the academic year.

Students who are not eligible will instead see the reason for exclusion.

## 2.1 ACCEPTANCE OF THE STUDY PLACE AND RELATED DOCUMENTATION

To report the assignment of a study place, Collegio will send the winners a notification of the assignment of the study place via a ticket on the Student Portal. The ticket will indicate all the modalities for accepting the place and paying the contribution, to be made strictly within the indicated deadline (approximately two calendar days).

In order to accept the assigned study place, the winners must:

- pay the 1st installment and the security deposit and upload the payment receipts in the OTHER DOCUMENTS area of the Student Portal, according to the deadlines indicated in chap. 2.3 CONTRIBUTION TO BE PAID BY THE STUDENT.
- Sign the housing agreement available in the area HISTORY & RECEIPTS of the Student Portal and upload it to the OTHER DOCUMENTS area of the Student Portal.
- Download the Attachment A relating to your Personal Training Program (PFP) from the appropriate platform and upload it, signed, to the OTHER DOCUMENTS area of the Student Portal.

Failure to comply within the established deadline with the indications provided in the notification of assignment will mean tacit renunciation of the study place.

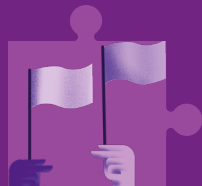
Collegio reserves the right, even after the signing of the housing agreement, and for objective reasons to change, during the academic year, the room initially assigned and also the Residence Hall of first assignment.

## 2.2 STUDENT WITH SPECIAL NEEDS

In compliance with the rules relating to safety, participation in this admission procedure by students with disabilities must be accompanied by appropriate health documentation to be provided through the Student Portal.

Collegio reserves the right to verify - also through a medical examination performed by its consultant - the condition of functional self-sufficiency with respect to the structure of the rooms and the use of the common areas.

Since this admission procedure only concerns accommodation in a single room, there is no possibility of hosting any accompanying persons. At the end of the application period, candidates with disabilities will be contacted for an interview.



## 2.3 CONTRIBUTION TO BE PAID BY THE STUDENT

The monthly contribution required varies according to the type of room:

- single room with private bathroom: **495 Euro / month.**
- Double room with private bathroom: **330 Euro / month.**
- Double room with kitchen and private bathroom: **395 Euro / month.**

Based on the length of the stay, the total contribution to be paid by the student will be divided into periodic installments (at least two).

- for assignments between day 1 and day 15 of the month, a cost equal to the whole month will be charged;
- for assignments after the 15th day of the month, a cost equal to half the month will be charged.

### 2.3.1 Penalties for late payments

In case of delayed payment of the requested installments (or part of them) the following penalties will be applied:

	DELAY ≤ 3 DAYS <sup>1</sup>	DELAY ≤ 10 DAYS <sup>2</sup>	DELAY > 10 DAYS <sup>2</sup>
PENALTIES	€ 10,00	€ 25,00	€ 50,00

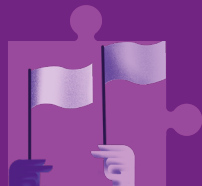
The methods of payment of the penalty will be indicated at the time of the request. In case of non-payment of the penalty, Collegio will claim against the student’s security deposit. The sums collected as a penalty during the academic year 2023/24 will be allocated to the institutional activities of the Foundation in year 2024.

## 2.4 HOUSING AGREEMENT

The relationship between Collegio Universitario di Torino Renato Einaudi and each new student admitted is regulated by a housing agreement, pursuant to art. 13 co. 5 of Legislative Decree 68/2012.

<sup>1</sup> These are calendar days, including holidays.





## **2.5 PERSONAL TRAINING PROGRAM AND COLLEGE DIPLOMA**

Each student of Collegio is required to sign a Personal Training Program (PPF), to be carried out during the academic year of stay in Collegio, as per Ministerial Decree 673 of 08/09/2016, art. 4, 1.V. The choice of training activities for the academic year 2023/24 and the signing of the PPF is contextual to the signing of the housing agreement, referred to in the previous point of this announcement.

The PPF aims to offer integrative, transversal and interdisciplinary training, aimed at training aware adults, with particular attention to the common good.

Each student is asked to choose his / her training program within the Annual Training Plan (PFA) prepared by Collegio and through the support of his / her Community Manager/Training Design Expert. As per the aforementioned DM, the minimum training hours provided for each student are as follows:

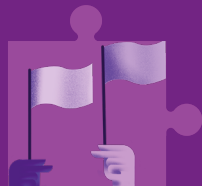
- at least **70 hours** per academic year for the first three university years;
- at least **25 hours** per academic year for the following years.

At the end of the period of stay in Collegio, each student obtains Collegio Diploma, certifying the training activities carried out. For more information on the PPF, [click here](#).

## **2.6 DEFINITIVE LEAVES WITHIN THE END OF THE PERIOD OF STAY**

### *2.6.1 Early withdrawal*

Following admission and the consequent stipulation of the housing agreement, the student can in any case renounce the place of study and leave Collegio definitively before the end of the period of stay. This withdrawal must be communicated by filling in the specific final exit form on the Student Portal at least two months in advance of the date on which you intend to leave Collegio. Therefore, any communications sent by email or other means will not be taken into consideration.



## 2.6.2 Return of the security deposit

Deposit return will occur within the end of the month which follows the one of the check-out period and only on condition that the definitive check-out form on the Student Portal has been filled out, and that a signed scanned copy of the Student Booklet has been uploaded on the Student Portal when you do the checkout.

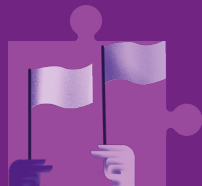
Collegio will withhold deposits in the cases mentioned in the Housing Agreement and when one of the following cases occur:

- the student has not successfully completed the minimum training hours (PFP) provided for by the relevant disciplinary;
- the requirements, deadlines, indications and provisions contained in this document have not been respected;
- the student has not communicated the definitive exit from the Collegio at least two months before the date on which he intends to leave.

In the event that damage to the furnishings and / or the room is recorded during check-out, these will be quantified and the relative amount withheld from the security deposit.

If the return of part of the installment paid or of the security deposit should be made by foreign bank transfer, any additional costs will be borne by the student.

If ordinary and / or extraordinary maintenance works are carried out within the Residence Hall in which the study place is assigned, the assignee student will have no right to obtain the refund of the tuition, whether partial or total, or any reimbursement and / or compensation of the damage.



## CH. 3 - TERMS AND CONDITIONS

By signing the application for admission, the candidate, throughout his / her stay in Collegio, declares to know:

- the provisions contained in the MIUR ministerial decrees 8 September 2016, nos. 672 and 673;
- the provisions contained in the Admission and Confirmation documents for the academic year 2023/24;  
and to accept the obligations arising from these provisions in relation to the position of student of Collegio of Merit.

Furthermore, he declares, under his sole responsibility:

- to be aware of the criminal and civil sanctions, in the case of false declarations, formation or use of false documents, referred to in art. 76 of Presidential Decree no. 445 of 28/12/2000;
- to be aware that the information (personal data) requested for the purposes indicated herein is necessary for the performance and management of the activities related to the purposes of the Foundation.

At the time of accreditation on the Student Portal, he / she undertakes to take note of the information pursuant to art. 13 of Reg. 675/96, giving where necessary your consent to the processing of personal data, in accordance with the provisions of the Privacy Policy.

## CH. 4 - VERIFICATION OF THE TRUTHFULNESS OF THE DECLARATIONS

Both during the preparation of the rankings and during the academic year, Collegio will exercise careful control over the declarations produced during the participation in the process and will carry out, by every means at its disposal, all the investigations it deems appropriate, requesting information and any assessments to all competent bodies and bodies.

The candidate forfeits the benefits obtained at any time (also following the assignment of the study place and consequent entry into Collegio) if the untruthfulness and / or irregularity of the content of the declarations produced emerges and will be invited to vacate their room and leave Collegio definitively within the period of competence of the last installment paid. Untruthful declarations are punished pursuant to the Criminal Code and the special laws on the subject (art. 75 and 76 DPR December 28, 2000, n. 445).