



CONFIRMATION 23/24

For students holding
a place of study in
Collegio in the A. Y.
2022/23

OPENING:
July 1, 2023

CLOSING:
July 31, 2023



Fondazione
Collegio
Universitario
Einaudi

**Your *brightest*
future**



TABLE OF CONTENTS

CHAP. 1 - APPLICATION	Pag. 3
1.1 OBJECT AND RECIPIENTS	Pag. 3
1.2 PARTICIPATION MODALITY	Pag. 5
1.3 REQUIREMENTS	Pag. 7
1.3.1 Special Cases	Pag. 8
1.4 CONFIRMATION OUTCOMES	Pag. 10
CHAP. 2 – CONFIRMATION OF THE ACCOMMODATION	Pag. 11
2.1 ACCEPTANCE OF THE ACCOMODATION AND REQUIRED DOCUMENTS	Pag. 11
2.2 STUDENTS WITH SPECIAL NEEDS	Pag. 12
2.3 ANNUAL FEE AND CONTRIBUTION BRACKETS	Pag. 13
2.3.1 Special cases	Pag. 14
2.3.2 Student's contribution payment modalities	Pag. 15
2.3.3 Arrears for late payments	Pag. 16
2.4 HOUSING AGREEMENT	Pag. 16
2.5 PERSONAL TRAINING PROGRAM AND “DIPLOMA DI COLLEGIO”	Pag. 16
2.6 FINAL CHECK-OUT BY THE END OF THE ACADEMIC YEAR	Pag. 17
2.6.1 Early termination of the agreement	Pag. 17
2.6.2 Partial refund on the paid student contribution	Pag. 18
2.6.3 Deposit return	Pag. 18
2.7 MOBILITY AND ABSENCES FROM THE COLLEGIO	Pag. 19
2.7.1 Participation to mobility programs/internships	Pag. 19
2.7.2 Storage during the temporary suspension of the accommodation	Pag. 19
2.7.3 Students returning from mobility programs/traineeship	Pag. 22
2.7.4 Prolonged absences	Pag. 22
CHAP. 3 – PARTNER INSTITUTIONS	Pag. 22
3.1 INPS BENEFITS FOR CHILDREN AND ORPHANS OF EMPLOYEES AND PENSIONATES OF THE PUBLIC ADMINISTRATION	Pag. 22
3.2 PARTNER INSTITUTIONS	Pag. 23
CHAP. 4 - DECLARATIONS	Pag. 24
CHAP. 5 - ASSESSMENT OF THE TRUTHFULNESS OF THE DECLARATIONS	Pag. 24



Call For Confirmation (BAC). A.Y. 2023/2024

Reserved for students/ae who already hold a study place in a.y. 2022/23

CHAP. 1 – APPLICATION

1.1 OBJECT AND RECIPIENTS

COLLEGIO UNIVERSITARIO DI TORINO RENATO EINAUDI (henceforth '**Collegio**'), Foundation ex art. 14 ss. c.c. registered to the Register of Legal Persons at the Prefecture of Torino and private-law entity with no profit-making purposes, as well as merit-based University College legally recognized and accredited by Ministero dell'Istruzione, dell'Università e della Ricerca (MIUR) in accordance with DD.MM. nn. 672 and 673 – 2016

announces a contest for the confirmation of the accommodation benefit for the a.y. 2023/2024;



specifically for the period: from September 3, 2023 to July 31, 2024 included, excluding the winter holidays, during which the Collegio will close on December 23, 2023 and will reopen on January 7, 2024



This call is reserved exclusively for students that already own an accommodation benefit in Collegio for the academic year 2022/2023. Specifically:

Students that are going to enrol to the 2nd (or above) year of a university course of a first level bachelor degree (L1), or master degree (LM) or single cycle degree program (CU) that were admitted in previous years following the admission process stipulated by the Collegio.

Students admitted following specific **agreements** between the Collegio and partner institutions (SSST, CCA, INPS, etc.).

Post-graduate students, admitted by following the specific call for admission (POL).

Students with a EU/extra EU citizenship, admitted by following the specific call for admissions (INT).



Call For Confirmation (BAC). A.Y. 2023/2024

*Reserved for students/ae who already hold
a study place in a.y. 2022/23*

The provided services, which characterize the Collegio experience, are:



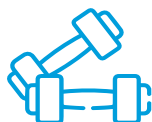
Residential services: the accommodation benefits and the provided services in the various residence halls are described within the [Service Guide](#), that will be updated on Collegio official website no later than June 30, 2023.



Personal training: multidisciplinary training activities aimed at strengthening transversal competences useful to support students' studies and to effectively prepare to enter the world of work.



Counseling, coaching and tutoring activities aimed at effectively accompanying and supporting the student during her/his studies.



Sport activities: sport activities at a discounted price, thanks to the agreement between Collegio and CUS Torino.



Call For Confirmation (BAC). A.Y. 2023/2024

Reserved for students/ae who already hold a study place in a.y. 2022/23

1.2 PARTICIPATION MODALITY

To participate to this call the students will have to:

1. Fill in the application on the **Portal Student platform**;
2. Upload the documents stated in the following table (relative to their category) in the **UPLOAD DOCUMENTS BAC area** in the Student Portal.



exclusively from July 1st and July 31st 2023

REQUIRED DOCUMENTS	Students that will enrol to the 2nd or following year L1/LM/CU	Students admitted with agreements (SSST/CCA/INPS)	Post-graduate students	Foreign students with EU/extra-EU citizenship
Certificate or self-certification , in accordance with the D.P.R. 445/2000, of the successfully passed exams before il 31/7/2023 .	✓	✓		✓
A self-certification stating the request of the choice of the general practitioner in Turin ¹ in accordance with the D.P.R. 445/2000.	✓ With the exception of students that owned an accommodation benefit in Collegio for 6 months or less in the a.y. 2022/2023.	✓ With the exception of students that owned an accommodation benefit in Collegio for 6 months or less in the a.y. 2022/2023.	✓ With the exception of students that owned an accommodation benefit in Collegio for 6 months or less in the a.y. 2022/2023.	✓ With the exception of students that owned an accommodation benefit in Collegio for 6 months or less in the a.y. 2022/2023.
University ISEE document dated 2023.	✓	✓ If the agreement states that the student must pay the annual fee. The students that won the "INPS Collegi Universitari" call, even if the INPS covers the total cost of the annual fee, must submit this document.	✓ With the exception of students that owned an accommodation benefit in Collegio for 6 months or less in the a.y. 2022/2023	✓ Eventually confirming the value of the ISEE of the year 2022.
Creation of the Personal Training Program (PPF) for the a.y. 2023/2024 on the specific platform (starting July 4th)	✓	✓ Except eventual exemptions stated in the agreement with the Institution.	✓	✓

¹ The self-certification must be submitted from the students that will participate in a mobility/internship program too (a.y. 2023/2024).



Call For Confirmation (BAC). A.Y. 2023/2024

Reserved for students/ae who already hold
a study place in a.y. 2022/23

REQUIRED DOCUMENTS	Students that will enrol to the 2nd or following year L1/ LM/CU	Students admitted with agreements (SSST/CCA/INPS)	Post-graduate students	Foreign students with EU/extra-EU citizenship
Self-certification , in accordance with the D.P.R. 445/2000, that states the regular continuation of the post-graduate course for the a.y. 2023/2024 , with peculiar attention to the ongoing academic activity at one of Turin's Universities.			✓	
The form for mobility/internship programs for the a.y. 2023/2024 correctly filled and signed. It can be found on the Student Portal platform.	✓	✓	✓	✓
Uploading in the UPLOAD DOCUMENTS BAC area on the Student Portal of the signed Student Booklet of the a.y. 22/23 .	✓	✓	✓	✓

It is possible to request a change of the Residence Hall during the application process: as stated in the "Regolamento" for the Owners of an accommodation benefit, 1/3 of the available spots in each Residence Hall will be reserved to the relocation of the students who request it, with an eventual ranking that will consider the proximity of the new Residence Hall to the University site of the interested party, the alternative criteria will concern the number of years already spent in Collegio and then the academic merit for the confirmation of the accommodation.

The Collegio reserves the right to change the originally assigned room and Residence Hall, even after signing the housing agreement, and for objective reasons.



Call For Confirmation (BAC). A.Y. 2023/2024

Reserved for students/ae who already hold a study place in a.y. 2022/23

1.3 REQUIREMENTS

The accommodation benefits will be confirmed for the a.y. 2023/2024 to the students that possess the requirements **stated in the following table, concerning their specific category.**

REQUIREMENTS	Students that are enrolling to the 2nd year (or successive) of a L1/LM/CU course	Students admitted with an agreement (SSST/CCA/INPS)	Post-graduate students	Foreign students (EU/extra EU)
1. The Personal Training Program (PFP) of the a.y. 2022/23 has been completed.	✓	As envisaged on the housing agreement	✓	✓
2. To be enrolled full time to a university course (or equivalent) for the a.y. 2023/2024.	✓	✓	✓	✓
3. To have acquired by July 31, 2023 the minimum cfu number – as shown in the designated tables – and to have a weighted average of at least 24/30.	✓	✓		✓
4. Have downloaded from the PFP Portal and signed their Student Booklet showing the educational activities attended in the a.y. 22/23 and uploaded it on the DOCUMENTS UPLOAD BAC area of the Student Portal.	✓	Yes (unless otherwise stipulated by the partner institution).	✓	✓
5. Not having received any disciplinary proceedings as stated in the art. XXIII.1, letters d) and e) of the current Regolamento.	✓	✓	✓	✓
6. To have chosen the general practitioner in Turin for the a.y. 2023/24.	✓	✓	✓	✓
7. Not having pending payments with the Collegio.	✓	✓	✓	✓
8. Not having been the subject of a removal order from the College or reasons of incompatibility with community life have not arisen.	✓	✓	✓	✓



Call For Confirmation (BAC). A.Y. 2023/2024

Reserved for students/ae who already hold a study place in a.y. 2022/23

Concerning the 1st point of the table, in accordance with the D.M. 673 of September 08, 2016, art. 4, 1.V, **the students must have attended the minimum number of hours of the Personal Training Program (PFP), and filled the questionnaires where available.** These are intended to evaluate the acquired soft skills as regulated in the “Disciplinare PFP”.

Concerning the 3rd point of the table, no rounding is made: hence if the weighted average is below 24/30 the merit criteria for the confirmation of the allocation are not met if the number of CFU exceeded the one deemed necessary (see further CFU tables for each year's limit) the weighted average will include only the best single credits necessary to reach the minimum number.

Moreover, linguistic exams and other specific exams that do not involve a grade and for which only a passing grade is recognized (grade reported on the certificate: “passed” or “suitable”) contribute to forming the number of credits acquired: these will be conventionally graded equal to 25/30.

Only exams pertaining to the degree course attended and included in the documentation produced by the university of reference (certificate/self-certification of exams taken) contribute to the number of credits acquired: in particular, in the case of students enrolled in training courses at affiliated Institutions with the Collegio (e.g. SSST, CCA, etc.), the supernumerary exams taken as part of these courses will not be considered for the purposes of calculating for confirmation.

Please note that, in order to calculate the average number of credits acquired by students enrolled in binational degree courses, reference will be made to the ECTS (European Credit Transfer and Accumulation System) evaluation scale.



The requirements stated from point 1) to point 8) of the table above must be possessed too by:

- students that will participate in mobility/internship programs abroad or in Italy in the a.y. 2023/2024;
- students that have participated in mobility/internship programs abroad or in Italy in the a.y. 2022/2023.

1.3.1 Special cases

The students that fall into the following “special cases” must adhere to these instructions.

Special case	Can I submit to this call?	What do I have to do?
Students that are about to graduate (1st level): students enrolled to a bachelor degree in the a.y. 2020/2021.	Yes, if the graduation will occur by July 2023.	Submit the confirmation application via Student Portal.
Students that are about to graduate (LM or CU – single cycle degree program): students that in the a.y. 2022/2023 completed the number of years of their university course (master or single cycle), such as the 7 th year of Medicine and Surgery.	Yes, it is possible to obtain the confirmation of the accommodation benefit for one year and just up until the date of graduation.	Submit the confirmation application and communicate the date of graduation. It will be possible to remain in Collegio up to the winter holidays if they graduated by December 2023, and up until the summer closure 2024 if they graduated after January 1 st , 2024 ² .

² These students can be enrolled with the part-time option, and must still possess the requirements illustrated in chap 1.3.2



Call For Confirmation (BAC). A.Y. 2023/2024

Reserved for students/ae who already hold a study place in a.y. 2022/23

Special case	Can I submit to this call?	What do I have to do?
Students that will graduate with a bachelor degree during the a.y. 2023/2024, that decide NOT TO ENROL to a master degree.	Yes, but the student must leave the Collegio before the deadline of the next instalment after the date of their graduation.	Submit the confirmation application via Student Portal and communicate via ticket the intention to NOT enrol to a master.
Students that in the a.y. 2023/2024 are PREVENTED FROM enrolling to a master after obtaining their bachelor degree due to any University norm.	Yes, it will be possible to reside in Collegio for the remaining part of the academic year.	Submit the confirmation application and commit to enrol to a LM in September 2024 via self-certification that has to be uploaded in the OTHER DOCUMENTS area of the Student Portal.
Students that, during the a.y. 2022/2023, have participated to a mobility/internship program, and that are prevented from presenting a self-certification of the passed exams complete on 31/07/2023 with all the necessary credits and weighted average while participating to this ban because the university of provenance recognizes the exams after July 31 st 2023.	Yes, if the student possesses the necessary CFU, even if the University does not yet recognize them.	<p>Submit the confirmation application and upload in the UPLOAD DOCUMENTS BAC area of the Student Portal:</p> <ul style="list-style-type: none"> • a self-certification, in accordance to the D.P.R. 445/2000, that states the possess of the requirements to participate to this Call for Confirmation. • "Transcript of records" issued by the foreign university. • "Learning Agreement" approved by both universities (of provenance and hosting) or conversion plan if it concerns a double degree program. <p>Before September 25, 2023, these students must necessarily upload in the OTHER DOCUMENTS area in the Student Portal a certificate or self-certification of the exams done abroad and recognized by the Italian university, in accordance with the D.P.R. 445/2000.</p>
Students that during the a.y. 2023/2024 will participate to a mobility/internship program.	Yes	Fill both the confirmation application and the temporary check-out form on the Student Portal, as stated in chap. 2.6 .
Students that are involved in a double-degree program that involves peculiarity in the academic design of the course (such as different duration of the course, etc.) or in 1st level master courses with unusual CFU partition.	Yes	Submit the confirmation application and send a request to the Board of Directors via ticket on the Student Portal for an individual evaluation of the merit criteria concerning the peculiar situation.



1.4 CONFIRMATION OUTCOMES

The final rankings and the lists of the selected candidates will be published on the Student Portal platform in the “ESITI GRADUATORIE” (RANKINGS) **no later than August 02, 2023, based on the self-declarations of possession of the requisites provided by the students participating in the call.**

The Collegio will carry out veracity checks on the self-declarations provided by students by September 15, 2023. The candidate shall forfeit at any time the benefits obtained (even after successful confirmation of the study place and consequent entry into the College) if it emerges that the content of the declarations produced is not true and/or irregular and will be invited to vacate his/her room and leave the College permanently by September 30, 2023.



CHAP. 2 – CONFIRMATION OF THE ACCOMMODATION

2.1 ACCEPTANCE OF THE ACCOMODATION AND REQUIRED DOCUMENTS

After the publication of the confirmation outcomes, the students will have to:

WHEN	WHAT
BEFORE AUGUST 12, 2023	<p>Carry out the payment of the 1st instalment and security deposit following the stated methods.</p> <p>Sign the housing agreement for the a.y. 2023/24 and the “Allegato A” (Attachment A) that will be available in the HISTORY & RECEIPTS area of the Student Portal and upload it in the OTHER DOCUMENTS area.</p>
BEFORE SEPTEMBER 25, 2023	<p>Upload in the OTHER DOCUMENTS area of the Student Portal a certificate or a self-certification, in accordance with the D.P.R. 445/2000, signed and scanned that states the exams passed up until July 31st 2023, in case the previously submitted document was incomplete.</p>
BEFORE SEPTEMBER 30, 2023	<p>Free the designated common rooms of any personal belonging left in Collegio in boxes, to render available these areas for educational purposes.</p>
BEFORE NOVEMBER 15, 2023	<p>Upload in the OTHER DOCUMENTS area of the Student Portal a certificate or a self-certification, in accordance with the D.P.R. 445/2000, signed and scanned that states the regular enrolment for the year 2023/2024. The students that are not obliged to enrol to the a.y. 2023/2024 to obtain the degree due to some University norms, must upload a self-certification that states the commitment to submit the enrolment certificate in case they did not graduate in the declared date.</p>



Call For Confirmation (BAC). A.Y. 2023/2024

Reserved for students/ae who already hold a study place in a.y. 2022/23

WHEN

**DURING THE
ACADEMIC YEAR
2023/24**

WHAT

Upload (within 30 days) in the OTHER DOCUMENTS area of the Student Portal a certificate or a self-certification, that includes all the exams passed, and a certificate of enrolment to a master degree – ONLY FOR THE STUDENTS THAT GRADUATE FROM A BACHELOR DEGREE.

Upload in the OTHER DOCUMENTS area of the Student Portal a certificate or a self-certification, in accordance with the D.P.R. 445/2000, signed and scanned that includes all the exams passed – ONLY FOR THE STUDENTS THAT GRADUATE FROM A MASTER DEGREE OR A SINGLE CYCLE DEGREE PROGRAM.

If these conditions were not respected, the student will lose the accommodation benefit.
The Collegio can request in any moment the access to the original paper documents.

2.2 STUDENTS WITH SPECIAL NEEDS

In the respect of safety norms and conditions, the application to this Call by disabled students, must include **appropriate health documentation** to be uploaded through the Student Portal. Collegio reserves the right to verify - also through health advice - the condition of functional self-sufficiency with respect to the rooms' structure and the usability of the shared areas.

It is highlighted that the accommodations awarded by this Call are individual rooms; therefore, it is not possible to host any companions. At the end of the application call, applicants will be contacted for a preliminary interview.





2.3 ANNUAL FEE AND CONTRIBUTION BRACKETS

The annual fee for a.y. 2023/24 is fixed at **€ 7.800,00**, of which **the contribution from the student is calculated based on the ISEE document** for university use of the family unit (issued from January); the other part is charged to Collegio. The student's family unit is made up of the components who make up the family registry at the date of the DSU's presentation (Dichiarazione Sostitutiva Unica) which must be completed to obtain the ISEE certificate.

The students that will not submit a university ISEE declaration by the deadline of July 31st 2023 will be automatically assigned to the maximum contribution band (the 7th).

The following table includes the **annual fee valid for the academic year 2023/24 and the students' contribution for each contribution band**:

Annual Fee : € 7.800			 Student contribution	 Collegio contribution
1 BAND ISEE value Less than or equal to € 15.600	€ 2.288	€ 5.512		
2 BAND ISEE value From € 15.601 to € 19.600	€ 2.651	€ 5.149		
3 BAND ISEE value From € 19.601 to € 25.000	€ 3.113	€ 4.687		
4 BAND ISEE value From € 25.001 to € 33.000	€ 3.707	€ 4.093		
5 BAND ISEE value From € 33.001 to € 42.600	€ 4.455	€ 3.345		
6 BAND ISEE value From € 42.601 to € 55.000	€ 5.489	€ 2.311		
7 BAND ISEE value More than or equal to € 55.001	€ 5.995	€ 1.805		



Call For Confirmation (BAC). A.Y. 2023/2024

*Reserved for students/ae who already hold
a study place in a.y. 2022/23*

The students that got their bachelor degree in the 4th year of 1st level university course, and that in the a.y. 2023/2024 will enrol to the 7th year since the first registration to the university, will be automatically assigned to the VII contribution bracket if in the a.y. 2022/2023 they were assigned from the I to the VI bracket, and to the VII if in the a.y. 2022/2023 they were assigned to the VII bracket. Hence, they will not be required to submit any ISEE document.

In case of allocation, during the a.y. 2023/2024, of an accommodation benefit to sibling(s) of a student that already resides in Collegio, the student can ask to take advantage of the 10% discount on the annual fee via ticket on the Student Portal. This reduction will be applied as follows:

- On every instalment for allocation until October 2023.
- On the 2nd and 3rd instalment for allocations until February 2024.
- On the 3rd instalment for allocations after February 2024.

2.3.1 Special cases

INDEPENDENT STUDENT: the student's parents, even if they do not live at the same address, are still required to be part of the same household of the candidate, with the exception of legal divorce and/or separation, or the occurrence of both the following conditions:

- a) the candidate must have had residence outside the house of the rest of the family for at least 2 years before the submission to this call, in a place not owned by other family members;
- b) the candidate must have an adequate income capacity for the years 2021 and 2022, not below the amount of € 6.500,00 as declared or assimilated in 2021 and 2022 as well as any other tax-free income.

CURRENT ISEE: whereas **the income was significantly altered**³ it is possible to declare a **currently valid ISEE at the moment of the submission to this call or during the academic year**, to update the income data of a DSU linked to an ISEE. The students' contribution will be calculated on the basis of the current ISEE for the annual fee (a.y. 2023/2024) and for the successive instalments.

³ For further information see the "Decreto Crescita", altered by the law n. 58/2019 and the D.P.C.M. 159/2013



Call For Confirmation (BAC). A.Y. 2023/2024

Reserved for students/ae who already hold
a study place in a.y. 2022/23

2.3.2 Students' contribution payment modalities

The student contribution foreseen for the different contribution bands will be divided in three instalments to be paid using the following modalities:

	1st instalment: deadline 12/08/2023	2nd instalment: deadline 18/12/2023	3rd instalment: deadline 05/04/2024	Total fee by the student
1 BAND ISEE value Less than or equal to € 15.600	€ 832	€ 832	€ 624	€ 2.288
2 BAND ISEE value From € 15.601 to € 19.600	€ 964	€ 964	€ 723	€ 2.651
3 BAND ISEE value From € 19.601 to € 25.000	€ 1.132	€ 1.132	€ 849	€ 3.113
4 BAND ISEE value From € 25.001 to € 33.000	€ 1.348	€ 1.348	€ 1.011	€ 3.707
5 BAND ISEE value From € 33.001 to € 42.600	€ 1.620	€ 1.620	€ 1.215	€ 4.455
6 BAND ISEE value From € 42.601 to € 55.000	€ 1.996	€ 1.996	€ 1.497	€ 5.489
7 BAND ISEE value More than or equal to € 55.001	€ 2.180	€ 2.180	€ 1.635	€ 5.995



The methods of payment (PagoPA or others) will be communicated to the student around the deadline for each instalment.

If the student fails to pay the 1st instalment before the deadline, their submission will be considered invalid as **they will not be eligible for the accommodation, and the security deposit will be retained by the Collegio.**

The students winner of the INPS benefit concerning the “INPS Collegi Universitari” call must pay the 1st instalment following the fees and the deadlines stated in the table above. The annual contribution will be re-calculated after receiving confirmation from INPS regarding the grant of the benefit, in accordance to the “INPS Collegi Universitari” call, and the Collegio will proceed with the necessary refund or adjustment of the exceeding of the 1st instalment.



Call For Confirmation (BAC). A.Y. 2023/2024

Reserved for students/ae who already hold
a study place in a.y. 2022/23

2.3.3 Arrears for late payments

In case of late payment of the 2nd and 3rd instalments (or of a part of them), **arrears will be applied** as stated in the following table:

	DELAY ≤ 3 DAYS ⁴	DELAY ≤ 10 DAYS ⁶	DELAY > 10 DAYS ⁶
LATE PAYMENT FEE	10,00 €	25,00 €	50,00 €

The methods of payment will be included in the request for the payment of the arrear. **In case of non-payment of the arrears, Collegio will utilize to the student's security deposit.** The amounts received as arrears during the academic year 2023/24 will be used to finance institutional activities of the Foundation during the year 2024.

2.4 HOUSING AGREEMENT

The legal relationship between Collegio Universitario di Torino Renato Einaudi and each student is regulated by a housing agreement, according to the art. 13 co. 5 of the D.L. 68/2012.

2.5 PERSONAL TRAINING PROGRAM AND “DIPLOMA DI COLLEGIO”

Each student of Collegio must sign a Personal Training Program (henceforth “PFP”) for each year spent in Collegio Einaudi, as required by the Italian law (art. 4, 1. V of D.M. 673/2016). The signing of PFP is simultaneous with the signing of the Housing Agreement, mentioned here at the previous chapter. **The PFP aims to offer integrative, transversal and interdisciplinary education, aiming to train responsible adults, having attention to the common good.**

Each student can choose his own path within the **Annual Learning Plan** (PFA) prepared by Collegio and with the support of his Community Manager. As per the above mentioned Ministerial Decrees, the minimum hours of training provided for each student are as follows: **if a student is attending the 1st, 2nd or 3rd year of university studies, he/she will have to attend 70 hours of training activities, while if a student is attending the 4th or higher academic years, he/she will have to attend 25 hours of them.** At the end of each academic year or of their stay at the Collegio, each student is required to sign his PFP Student Booklet which contains evidence of the educational activities participated in during their stay at the Collegio. **At the end of the stay in Collegio each student receives the Diploma di Collegio, certifying the attended formative activities.**

For more info about PFP, [click here](#).

⁴ Calendar days, including public holidays.



2.6 FINAL CHECK-OUT BY THE END OF THE ACADEMIC YEAR

2.6.1 Early termination of the agreement

After the admission and the subsequent signing of the Housing Agreement, the student may withdraw from the accommodation benefit and definitively exit Collegio before the end of the academic year. Such early termination must be communicated by sending, within the deadlines mentioned in [chap. 2.6.2](#), the specific form of final check-out in Student Portal.

Therefore, any communication sent by email or other channel of communication will not be considered.

2.6.2 Partial refund on the paid student contribution

In case of early withdrawal from the Housing Agreement, the following refund will be applied:

1st instalment

Check-out within	Leaving Collegio within	Deadline for the submission of the form	Refund of instalment by contribution band						
			1 Band	2 Band	3 Band	4 Band	5 Band	6 Band	7 Band
September	30/09/2023	20/09/2023	€ 624	€ 723	€ 849	€ 1.011	€ 1.215	€ 1.497	€ 1.635
October	20/10/2023	10/10/2023	€ 416	€ 482	€ 566	€ 674	€ 810	€ 998	€ 1.090
December	Christmas holidays	1/12/2023	No refund will be applied as the 1st instalment is valid until the date of leaving						

2nd instalment

January	31/01/2024	20/01/2024	€ 624	€ 723	€ 849	€ 1.011	€ 1.215	€ 1.497	€ 1.635
February	28/02/2024	15/02/2024	€ 416	€ 482	€ 566	€ 674	€ 810	€ 998	€ 1.090
April	05/04/2024	15/02/2024	No refund will be applied as the 2nd instalment is valid until the date of leaving						

3rd instalment

May-July	After 5/04/2024								
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Call For Confirmation (BAC). A.Y. 2023/2024

Reserved for students/ae who already hold a study place in a.y. 2022/23

Students who, after the signature of the Housing Agreement, wish to leave the Collegio before entering the Collegio, will receive the refunds according to the deadline of 30/09/2023.

The reimbursements provided for in the table above will NOT be paid in the event that the student has:

- opted for early withdrawal from the housing agreement and has not successfully completed the minimum training hours (PFP) provided for by the relative regulations based on the period of stay.
- opted for early withdrawal from the housing agreement and has not uploaded the “PFP Student Booklet” to the OTHER DOCUMENTS area on the Student Portal.

If ordinary and/or extraordinary maintenance works are carried out within the Residence Hall in which the study place is assigned, the student will have no right to obtain a refund of the contribution, whether partial or total, or any reimbursement and/or compensation for damage.

2.6.3 Deposit return

Deposit return will occur within the end of the month which follows the one of the check-out period and only on condition that the definitive check-out form on the Student Portal has been filled out within the deadlines specified in [chap. 2.6.2](#), and that a signed scanned copy of the Student Booklet has been uploaded on the Student Portal when you do the check-out.

Collegio will withhold deposits in the cases mentioned in the Housing Agreement and when one of the following cases occur:

- the student has not successfully completed the hours of Personal Formative Training laid down by the relative document;
- terms and deadlines laid down by this admission process have not been respected, so that the deposit will not be paid back;
- the student has not communicated within the deadlines and with the modalities indicated in [chap. 2.7](#) the temporary suspension of the study place;
- the student has not communicated within the deadlines and with the modalities indicated in [chap. 2.6.2](#) the final check-out from Collegio.

If damage to the furniture or to the room is found during the check-out process, this will be quantified and the relative amount will be withheld from the deposit.

⁵ It should be noted that, if conditions for international mobility will not guarantee the physical movement at the partner university, the student involved in a mobility program, for the AY 2023/24, will be given the opportunity to keep hold the accommodation at Collegio, on condition that the student fulfils the number of hours corresponding to that of students who are not involved in mobility programs (according to the “DISCIPLINARE PFP” in force).



2.7 MOBILITY AND ABSENCES FROM THE COLLEGIO

2.7.1 Participation to mobility programs/internships

Students who benefit from an accommodation in Collegio and who will be engaged in mobility programs/internships for the AY 2023/24, lasting more than 2 months, are required to request the suspension of the accommodation benefit for the mobility period exclusively through a specific form on the Student Portal⁵.

Such students are also required to upload, in the UPLOAD DOCUMENTS UT area of the Student Portal, appropriate documentation attesting the participation to the mobility program (documentation issued by the Home University to confirm the international mobility period throughout the AY 2023/24 and, if the mobility period is not indicated, a self-declaration, pursuant to DPR 445/2000, containing all the information on the project).

Any communication sent by email or other means will not be considered. All the students who, throughout the A.Y. 2023/24, will participate in mobility projects and/or internships lasting more than 2 months and which disallow the regular stay in Collegio, will be obliged to proceed as mentioned above and to leave the room assigned to them within the scheduled deadlines summarized in the brackets below.

During this period, Collegio will not request the payment of the contribution charged to the student and will proceed, where appropriate, to refund part of the instalment paid according to the table of [chapter 2.6.2](#).

Those who will not meet these deadlines will be fined with a penalty equal to the paid security deposit.

2.7.2 Storage during the temporary suspension of the accommodation

Students who will be engaged in mobility programs/internships for the A.Y. 2023/24 and who will get the temporary suspension of the accommodation availability, will be able to use a **dedicated storage (namely 'Erasmus') at the residence Crocetta** to leave, during the mobility period, their non-valuable personal belongings in closed boxes with their names on them.

The transfer of packages from the student's residence to the 'Erasmus' storage must be done by the students and an appointment must be arranged with Crocetta Residence Hall. Such service allows students to leave **6 boxes at most for each student**, subject to the availability of space in the depot.

Students will be able to deliver and collect their boxes on weekdays, upon reservation arranged with Crocetta Residence Hall. Each box must not weigh more than 25 kilos and must comply with the following dimensions:

- depth 55 cm
- width 40 cm
- height 40 cm

It is responsibility of each student to obtain the boxes for the delivery. **Those boxes not complying with the dimensions mentioned above will not be accepted to be left in the depot.**

Each box must:

- have a label with name, surname, residence hall, room number and sequence number
(i.e. Mario Rossi, PO, 547, n° 1/5);
- be closed with duct tape;
- be left on the shelves of the depot so as not to provoke falls from the shelves themselves.



Call For Confirmation (BAC). A.Y. 2023/2024

Reserved for students/ae who already hold a study place in a.y. 2022/23

Should an accidental fall of one box cause damage to people or things, the owner of the box will be responsible for it.

It is forbidden to leave:

- Flammable material (*for instance lighters, fuel products, varnishes, matches, components of vehicles that have contained fuel products*);
- Food/perishables;
- Toxic chemicals (*for instance insecticides and pesticides*);
- Compressed gases (*for instance butane, propane, oxygen and diving cylinders*);
- Valuables (*for instance laptops, mobiles, etc.*)

The Collegio accepts no responsibility whatsoever with regard to conservation and storage of the boxes.

Students wishing to collect their boxes have to do it:

- by the end of the month following the end of the mobility period;
- in case of waiver of the accommodation during the mobility period, within 15 days from the waiver.

Upon expiry of that period, Collegio will clear the depot, by **debiting the student with a cost of 50,00 € +1,20€/kilo per each box.**

The receptionists of the Crocetta Residence Hall, keepers of the keys of the depot, have to notify in a register name and surname of the student, number of boxes left, date and time of deliver, date and time of collection; students have to sign the register.

2.7.3 Students returning from mobility programs/traineeship

Students who have had accommodation availability suspended for mobility programs/traineeship and willing to return to the Collegio in the AY 2024/2025, **will be able to apply for the Call of confirmation for the AY 2024/2025.**

Students involved in mobility programs abroad, whose study period is due to finish before the end of the academic year, willing to return to the Collegio, **will be able to apply for a room within two different periods (henceforth brackets) of reentry described below.**

A ranking list of the re-entry applications received will be established, according to the **following criteria:**

1. number of years spent at Collegio Einaudi⁶;
2. in the event of a tie, by the number of University years;
3. in the event of further tie, by the lower ISEE value;
4. in the event of further tie, by the drawing of lots.

Students returning from mobility programs will be given a room in the same residence hall they were assigned to before the temporary suspension, subject to the availability of the residence hall itself. Should no place be available in that residence hall, students will be assigned to one of the remaining residence halls.

⁶ The calculation of years spent at Collegio Einaudi does not take into account the month of entry in Collegio during the AY. For example, a student who entered in Collegio on 23/9/2019 and a student who entered on 20/5/2020 have both, on the date of 22/3/2021, 2 years spent in Collegio.



Call For Confirmation (BAC). A.Y. 2023/2024

Reserved for students/ae who already hold a study place in a.y. 2022/23

Re-entry from mobility period will be run in the following ways:

1st BRACKET

Students involved in mobility programs abroad, whose study period is due to finish by March 1, 2024, will be able to apply for a room during this bracket.

How to apply:

Those students who have obtained a temporary suspension have to fill in the application form (available on the Student Portal) by November 30, 2023, to request to return to the Collegio within this bracket and to confirm or possibly to update the date when the mobility project abroad ends, which may be at most March 1, 2024.

Ranking and room award:

Collegio will establish a ranking of the re-entry applications received by the deadline according to the criteria described above; with regard to this ranking, Collegio will therefore assign the rooms, if available, to the returning students within Christmas holidays, as soon as possible once all the renouncement and leaving procedure have been elaborated. Around 75% of the rooms left before Christmas holidays will be reserved to students returning from mobility programs, except for rooms reserved to particular agreements for the second semester.

Students obtaining a room within the 1st bracket will have to pay the whole 2nd installment, no matter what the date of their re-entry is (at most March 1, 2023).

Those students who will not be able to return to Collegio during the 1st bracket due to unavailability of rooms, will be listed in the ranking for the 2nd bracket, without priority right.

2nd BRACKET

Students involved in mobility programs abroad, whose study period is due to finish by May 29, 2024, will be able to apply for a room during this bracket.

How to apply:

Those students who have obtained a temporary suspension have to fill in the application form (available on the Student Portal) by February 15, 2024 to ask for re-entry in Collegio within this bracket, by confirming or updating the end date of the study period abroad.

Ranking and room award:

Should the number of applications be higher than the available rooms, Collegio Einaudi will establish a ranking of the reentry applications received by the deadline according to the criteria described above, including those students within the 1st bracket who have not been able to return to Collegio Einaudi due to unavailability of rooms; according to this ranking, Collegio Einaudi will therefore assign the rooms, if available, to the students within the payment of the 3rd instalment's deadline, as soon as possible once all the renouncement and leaving procedure have been elaborated. Around 75% of the rooms left after the payment of the 3rd instalment will be reserved to students returning from mobility programs.

Students obtaining a room within the 2nd bracket will have to pay 4 monthly installments (April to June), no matter what their date of re-entry is (which, by the way, is at most May 29, 2024).



Call For Confirmation (BAC). A.Y. 2023/2024

Reserved for students/ae who already hold a study place in a.y. 2022/23

Collegio Einaudi will not provide **students whose study period abroad ends after May 29, 2024** willing to return to Collegio Einaudi in June and July 2024: Collegio has not provided a specific bracket for these cases because it is not possible to estimate if some accommodations will be freed after the payment of the 3rd instalment; however, should some rooms be available, Collegio Einaudi will accept further applications of re-entry for the months of June and July: a ranking will be established in the order of their receipt only if the ranking of the 2nd bracket is empty and if there are free accommodations.

2.7.4 Prolonged absences

Students who - during a.y. 2023/24 - will be absent from Collegio for **a period longer than two months** for reasons other than international or national mobility programs/traineeships, regulated by cap. 2.7 of Admission/Confirmation call, will have to **notify it on the Student Portal via ticket**, specifying the period of absence and the reason why. In these cases, students may receive the same treatment as those students in mobility programs.

CHAP. 3 – PARTNER INSTITUTIONS

3.1 INPS BENEFITS FOR CHILDREN AND ORPHANS OF EMPLOYEES AND PENSIONATES OF THE PUBLIC ADMINISTRATION

If the agreement between INPS and the Conferenza dei Collegi Universitari di Merito (CCUM, www.collegiuniversitari.it/it/index.aspx) and/or the Collegio was renewed, the students interested to obtain the confirmation of the accommodation in Collegio within the meaning of this agreement must submit their confirmation application by submitting to this call, and simultaneously participate to the “INPS Collegi Universitari” call, available on www.inps.it.

These students must possess the requirements necessary to participate to both the INPS and the Collegio admission processes.

If they will be confirmed following what stated in this call and in in the “INPS Collegi Universitari” call these students will have to pay the relative contribution and they will benefit from the services envisaged by the agreement.

The students winner of the INPS benefit concerning the “INPS Collegi Universitari” call must pay the 1st instalment following the fees and the deadlines stated in the table above ([chap. 2.3.2](#)).

The annual contribution will be re-calculated after receiving confirmation from INPS regarding the grant of the benefit, in accordance to the “INPS Collegi Universitari” call, and the Collegio will proceed with the necessary refund or adjustment of the exceeding of the 1st instalment.



Call For Confirmation (BAC). A.Y. 2023/2024

Reserved for students/ae who already hold a study place in a.y. 2022/23

In case the students lost or refused the INPS benefit, they can still obtain the accommodation confirmation by participating to this call, if they possess the necessary requirements. If they obtain the confirmation, the students will be subject to the dispositions stated in this call, including those at [chapter 2.3 ANNUAL FEE AND CONTRIBUTION BRACKETS](#). For the months not covered by the INPS benefit, **the Collegio will calculate the student's contribution on the basis of their University ISEE 2023, following this algorithm:**

annual fee based on the contribution bracket

11 months of permanence for the a.y.

X

n° months of permanence not covered by the INPS contract

Moreover, they will be required to state the graduation date (LM or CU). It will be possible to remain in Collegio up to the winter holidays if they graduated by December 2023, and up until the summer closure if they graduated after January 1st, 2024.

3.2 PARTNER INSTITUTIONS

Each year, thanks to a deliberation signed by the “Board of Directors”, the Collegio reserves a certain number of accommodations rendered available for specific agreements stipulated with Institutions within the framework of higher university education, that aim to enhance the academic merit. These spots are assigned following the distinctive merit criteria stated by said Institutions in their own admission program.

As for the **Scuola di Studi Superiori Ferdinando Rossi dell'Università degli Studi di Torino** and the **Collegio Carlo Alberto**, the students that owned an accommodation in Collegio for at least 6 months during a.y. 2022/2023 will be able to obtain the confirmation of the accommodation only if they possess the necessary requirements and in the following cases:

- If the rules of the Institution didn't allow the permanence in Collegio for students in particular conditions such as the year in which they are supposed to graduate; in this case the Collegio will allow them to submit to this Call for Confirmation outside the limits of the agreement; the students of the Collegio Carlo Alberto in this particular condition can submit their request even if they did not complete the minimum PFP hours, as they are exempt from it according to the agreement;
- in case students were admitted to the Collegio with ordinary processes and only later became part of an agreement. In this case, they are still required to finish the minimum Personal Training Program (PFP) hours as stated in co. 1.V. art 4 D.M. September 8, 2016, n. 673 and respect all the merit and participation criteria referred in this Call for Confirmation.

In case of confirmation of the accommodation, these students will be subject to the disposition included in this call, including the [chap. 2.3 – ANNUAL FEE AND CONTRIBUTION BRACKETS](#).

Moreover, they will be required to communicate the date of graduation (master degree or single cycle degree program) and will be able to remain in Collegio up to the winter holidays if they graduated by December 2023 and up until the summer closure if they graduated after January 1st, 2024.



CHAP. 4 – DECLARATIONS

By submitting the application, the student accepts, for the entire permanence in Collegio during its university studies:

- the provisions contained in the ministerial decrees of MIUR 8 September 2016, nn. 672 e 673;
- the provision contained in Admission and Confirmation Calls for a.y. 2023/24;

and accepts obligations related to these measures with respect to the position of the student in the Collegio di Merito.

Additionally, declares, under own exclusive responsibility:

- to be aware of the criminal and civil penalties, in the case of false declarations, production or use of false acts, referred to art. 76 del DPR n. 445 del 28/12/2000;
- to be aware of the fact that information (personal data) required for the finalities mentioned here are necessary to conduct and manage the activities tied with the purposes of the Foundation. At the moment of accreditation in the Student Portal, the student is committed to know the policy ex art. 13 del Reg. 675/96, expressing consent, where necessary, to the processing of personal data, as provided for in the Privacy Policy.

Moreover, the student authorizes Collegio to make use of the results of the potential evaluation emerged from the admission process with the purpose to guide the student with respect to the personalization of the formative training and to the definition of a pathway for the development and reinforcement of soft skills.

CHAP. 5 – ASSESSMENT OF THE TRUTHFULNESS OF THE DECLARATIONS

Both during the preparation of the rankings and during the academic year, Collegio will exercise careful control over the declarations produced during the participation in the process and will carry out, by every means at its disposal, all the investigations it deems appropriate, requesting information and any assessments to all competent bodies and Institutions.

The candidate forfeits the benefits obtained at any time (also following the assignment of the study place and consequent entry into the College) if the untruthfulness and/or irregularity of the content of the declarations produced emerges and will be invited to **vacate the room and leave definitively Collegio within the period of competence of the last installment paid**. Untruthful declarations are punished pursuant to the Criminal Code and the special laws on the subject (art. 75 and 76 Presidential Decree 28 December 2000, n. 445).



Call For Confirmation (BAC). A.Y. 2023/2024

Reserved for students/ae who already hold
a study place in a.y. 2022/23



CREDITS TABLES FOR THE CONFIRMATION OF THE ACCOMMODATION BENEFIT

FOR THE ACADEMIC YEAR 2023/24

Credits to be earned by 31/07/2023

(weighted average of minimum 24/30)

Language exams registered as "passed" **are considered** with a fix mark of 25/30. According to the Italian law (D.M. 673 – 08/09/2016), students shall have completed the minimum number of hours requested and, if available, filled in the assessment questionnaires, as stated in the PFP: Students Regulation published on the Intranet section of the official website.

TAB. 1 – BACHELOR STUDENTS

MINIMUM CREDITS TO BE PASSED ON THE BASIS OF THE REGISTRATION YEAR AT THE BACHELOR COURSE	REGISTRATION YEAR		
	2022/23	2021/22	2020/21
	26	72	120

TAB. 2 – STUDENTS ENTERED IN COLLEGIO AS BACHELOR STUDENTS AND:

- ENROLLED IN A MASTER DEGREE PROGRAM OR
- ENROLLING IN A MASTER DEGREE PROGRAM

	OBTENTION OF BACHELOR DIPLOMA BY..	OBTENTION OF BACHELOR DIPLOMA BETWEEN... (excluded the students that could not register to the Master degree immediately after the bachelor degree in the same academic year)	OBTENTION OF BACHELOR DIPLOMA BETWEEN...; OR STUDENTS NOT ABLE TO ENROL FOR A MASTER COURSE IN THE SAME ACADEMIC YEAR, IMMEDIATELY AFTER THE BACHELOR DIPLOMA OBTENTION
IF REGISTERED IN THE BACHELOR COURSE IN THE ACADEMIC YEAR 2019/20	... 15/11/2022 25 CREDITS	...16/11/2022 AND 15/06/2023 10 CREDITS	...16/06/2023 AND 31/07/2023 GRADUATION MARK OF THE BACHELOR PROGRAM: MINI MUM 90/110
IF REGISTERED IN THE BACHELOR COURSE IN THE ACADEMIC YEAR 2018/19	... 15/11/2022 70 CREDITS	...16/11/2021 AND 15/06/2022 55 CREDITS	...16/06/2022 AND 31/07/2022 30 CREDITS
IF REGISTERED IN THE BACHELOR COURSE IN THE ACADEMIC YEAR 2017/18	... 15/11/2020 NOT ELIGIBLE FOR THE CONFIRMATION FOR THE ACADEMIC YEAR 2023/24	...16/11/2020 AND 15/06/2021 90 CREDITS Note: the confirmation for the academic year 2023/24 implies the increased tax threshold.	...16/06/2021 AND 31/07/2021 75 CREDITS Note: the confirmation for the academic year 2023/24 implies the increased tax threshold.

TAB. 3 – SINGLE-CYCLE STUDENTS

MINIMUM CREDITS TO BE PASSED ON THE BASIS OF THE REGISTRATION YEAR	REGISTRATION YEAR					
	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18
	26	72	120	160	205	250

TAB. 4 – STUDENTS ENTERED IN COLLEGIO AS MASTER DEGREE STUDENTS

MINIMUM CREDITS TO BE PASSED ON THE BASIS OF THE REGISTRATION YEAR	REGISTRATION YEAR AT THE MASTER COURSE	
	2022/23	2021/22
	25	70