



ADMISSION 22/23 Post-laurea

*For students
enrolled in
PhD, 2nd level Master
Specialization Schools
Advanced courses*

Opening
30.06.2022

Closure
30.06.2023



Fondazione
Collegio
Universitario
Einaudi

**Your *brightest*
future**



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Ch. 1 | Participation

1.1 Subject and recipients

The «Collegio Universitario di Torino Renato Einaudi» Foundation, Foundation pursuant to art. 14 ff. cc already registered in the Register of Legal Persons at the Prefecture of Turin, a non-commercial and non-profit organization, as well as manager of accredited merit-based University Colleges pursuant to DD.MM. MUR n. 672 and 673/2016

makes available for the academic year 2022/23 no less than



9 study places for students enrolled in the academic year 2022/23 to **PhD courses at the University of Turin and the Polytechnic of Turin.**

9 study places for students enrolled in the academic year 2022/23 to **2nd level master courses, advanced courses and specialization schools at the University of Turin, the Polytechnic of Turin, the European Institute of Design (IED), the Institute of Applied Art and Design (IAAD)** and other higher education institutions, public or private, present in the student registry of the MUR and based in Turin. The advanced courses must have a duration of not less than one year.

6 study places reserved for **students who already hold a study place in Collegio for the academic year 2021/22** as Master's Degree or single cycle students enrolling for the academic year 2022/23 to PhD courses, 2nd level masters, postgraduate courses and specialization schools at the University of Turin, the Turin Polytechnic, the European Institute of Design, the Institute of Art Applied and Design and other higher education institutions based in Turin, public or private, present in the student registry of the MUR.



maximum period of stay: 12 September 2022 - 31 July 2023 inclusive, excluding the Winter holidays period¹

The assignment will take place in a single room in one of the Residence Halls.

The services offered that characterize the experience at the Collegio are the following:



Residential services: accommodation and services offered in the various Residence Halls of Collegio described in the [Guida ai Servizi](#), which will be updated on Collegio website by 30 June 2022



Personalized training: training courses in a multidisciplinary field aimed at consolidating transversal skills useful to accompany the course of study and effectively prepare for entry into the world of work;



Counseling, coaching and tutoring courses aimed at accompanying and supporting the student / her / him along the course of study;



Sport activities at particularly discounted rates in agreement with the [CUS Torino](#).

¹ The closing period for the Winter holidays will be communicated during the academic year. 2022/23, in accordance with the academic calendars of the Turin universities. In principle, considering that of the University which will conclude the lessons last, the College will close the day after it; vice versa, in relation to the University that will reopen first, the reopening will be scheduled the day before that date.

1.2 Methods and requirements for participation

The study places will be assigned to students enrolled in the academic year 2022/23 to PhD courses, 2nd level masters, postgraduate courses, specialization schools at the University of Turin, the Polytechnic of Turin, the European Institute of Design, the Institute of Art Applied and Design and other higher education institutions based in Turin, public or private, present in the student registry of the MUR.

The application for admission must be submitted



between June 30, 2022 and June 30, 2023

through Collegio [Portale Studenti](#)

To proceed with the completion of the admission application, it is necessary to register on the Student Portal where the **uploading of a valid identification document** will be requested.

A [self-certification](#), pursuant to Presidential Decree 445/2000, of admission or enrollment to the specific course of study in the 'a.a. 2022/23 must be uploaded in the UPLOAD DOCUMENTS POL area of the Student Portal

Incomplete applications for the required documents will not be taken into consideration.

Chap. 2 | Assignment of study places

Considering the distinctive merit criteria underlying the selection processes initiated by higher education institutions for the admission of candidates to post-graduate study courses, the assignment of study places will take place in the order in which the applications are received and will be notified to the / a student / it via ticket on the Student Portal.

The results of the applications received on the dates indicated below will be published in the RANKING RESULTS area of the Student Portal:

Assignment	Date of publication of the rankings compatibly with the places available	Deadline for the acceptance of the study place by the winners
1st assignment	29/08/2022	31/08/2022
2nd assignment	08/09/2022	11/09/2022
3rd assignment	24/10/2022	26/10/2022
4th assignment	12/12/2022	14/12/2022

Eligible and non-winning students will see the indication of the position in the waiting list.

These students, following subsequent updates of applications and new availability of study places, will be able to obtain the assignment of a study place during the academic year.

Students who are not eligible will instead see the reason for exclusion.

Collegio reserves the right to increase the number of places for students enrolled in PhD courses to be assigned proportionately among the doctoral students enrolled at the University and the Polytechnic of Turin, in the case of study places intended for enrolled in specialization courses that cannot be assigned due to lack of candidates. Conversely, Collegio reserves the right to increase the number of places for students enrolled in 2nd level master courses, advanced courses, specialization schools and advanced training courses, in the case of study places for students enrolled in courses of doctorates not assignable due to lack of candidates.


Collegio reserves the right, even after the signing of the housing agreement, and for objective reasons to change, during the academic year, the room initially assigned and also the Residence Hall of first assignment.

2.1 Acceptance of the study place and related documentation

To report the assignment of a study place, the Collegio will send the winners a notification of the assignment of the study place via a ticket on the Student Portal.

The ticket will indicate all the modalities for accepting the place and paying the contribution, to be made strictly within the indicated deadline (approximately five calendar days).

In order to accept the assigned study place, the winners must:

 pay the **1st installment and the security deposit** and upload the payment receipts in the OTHER DOCUMENTS area of the Student Portal, according to the deadlines indicated in chap. 2.3 - FEE AND CONTRIBUTION TO BE PAID BY THE STUDENT

 sign the **housing agreement** available in the area HISTORY & RECEIPTS of the Student Portal and upload it to the OTHER DOCUMENTS area of the Student Portal;

 download the **Attachment A relating to your Personal Training Program (PFP)** from the appropriate [platform](#) and upload it to the OTHER DOCUMENTS area of the Student Portal.

Failure to comply within the established deadline with the indications provided in the notification of assignment will mean tacit renunciation of the study place.

The student assignee of the study place must also upload in the OTHER DOCUMENTS area of the Student Portal:

- **within 30 days** from the assignment of the study place, suitable documentation (ASLTO1 confirmation e-mail or electronic scan of the health card) regarding the acceptance of the request for choice of a general practitioner in Turin²;
- **by November 15, 2022**, a certificate or self-certification duly signed and scanned electronically, certifying regular enrollment for the academic year 2022/23.

Collegio may request, at its discretion and at any time, the presentation of the relative original paper documents.

² It should be noted that, as established by art. 18 of the Regulations for study place holders (available on the Collegio website), the choice of a general practitioner in Turin is mandatory for students who obtain the assignment of study place in the College for at least 6 months, regardless of location, of the Municipality of residence.

2.2 Students with special needs

In compliance with the rules relating to safety, participation in this admission procedure by students with disabilities must be accompanied by appropriate health documentation to be provided through the Student Portal.

Collegio reserves the right to verify - also through a medical examination performed by its consultant - the condition of functional self-sufficiency with respect to the structure of the rooms and the use of the common areas. Since this admission procedure only concerns accommodation in a single room, there is no possibility of hosting any accompanying persons.

At the end of the application period, candidates with disabilities will be contacted for an interview.

2.3 Fee and contribution to be paid by the student

The amount of the annual fee for the academic year 2022/23 is set at € 7,000.00: of this, the contribution to be paid by the student is equal to € 2,849.00; the remaining part is borne by Collegio.

The contribution to be paid by the student must be paid in installments within the deadlines indicated below.

The payment methods (PagoPA or other payment channel) will be communicated to the student near the dead-line of each single installment.

1st instalment security deposit of € 200

Before entering Collegio with the deadlines and procedures that will be announced in the notification of assignment of the study place received via ticket on the Student Portal.

The 1st installment will be calculated over the entire months of use of the service starting from the moment of assignment, that is:

- **Assignment in September 2022** | € 1.036,00
- **Assignment in October 2022** | € 777,00
- **Assignment in November 2022** | € 518,00
- **Assignment in December 2022** | € 259,00

2nd instalment

By 16/12/2022

Candidates who will obtain the assignment of the study place starting from February 2023, will not be charged any amount as a 1st installment and the 2nd installment will be calculated on the entire months of use of the service starting from the moment of assignment, that is to say:

- **Assignment in February 2023:** € 777,00
- **Assignment in March 2023:** € 518,00
- **Assignment in April 2023:** € 259,00

3rd instalment by 05/04/2023

777 €

For candidates who will obtain the assignment of the study place starting from June 2023, the 3rd installment will be calculated on the entire months of use of the service starting from the moment of assignment, i.e. € 518.00.

In case of duly documented situations of particular difficulty, the Board reserves the right to evaluate payment deadlines other than the three installments listed above.

2.3.1 Penalties for late payments

In case of late payment of the 2nd and 3rd installments (or part of them) the following penalties will be applied:

Delay \leq 3 days ³
€ 10,00

Delay \leq 10 days ³
€ 25,00

Delay $>$ 10 days ³
€ 50,00

The methods of payment of the penalty will be indicated at the time of the request.

In case of non-payment of the penalty, Collegio will claim against the student's security deposit.

The sums collected as a penalty during the academic year 2022/23 will be allocated to the institutional activities of the Foundation in year 2023.

2.4 Housing agreement

The relationship between Collegio Universitario di Torino Renato Einaudi and each new student admitted is regulated by a housing agreement, pursuant to art. 13 co. 5 of Legislative Decree 68/2012.

2.5 Personal Training Program and College Diploma

Each student of Collegio is required to sign a Personal Training Program (PFP), to be carried out during the academic year of stay in Collegio, as per Ministerial Decree 673 of 08/09/2016, art. 4, 1.V.

The choice of training activities for the academic year 2021/22 and the signing of the PFP is contextual to the signing of the housing agreement, referred to in the previous point of this announcement.

The PFP aims to offer integrative, transversal and interdisciplinary training, aimed at training aware adults, with particular attention to the common good.

Each student is asked to choose his / her training program within the Annual Training Plan (PFA) prepared by Collegio and through the support of his / her Venue Director. As per the aforementioned DM, the minimum training hours provided for each student are as follows: at least 70 hours per academic year for the first three university years; at least 25 hours per academic year for the following years. At the end of the period of stay in Collegio, each student obtains Collegio Diploma, certifying the training activities carried out.

For more information on the PFP, [clicca qui](#).

2.6 Definitive leaves by the end of the academic year

2.6.1 Early withdrawal

Following admission and the consequent stipulation of the housing agreement, the student can in any case renounce the place of study and leave Collegio definitively before the end of the academic year.

This withdrawal must be communicated by filling in, within the deadlines detailed in [chap. 2.6.2](#), the specific final exit form on the Student Portal.

Therefore, any communications sent by email or other means will not be taken into consideration.

³ These are calendar days, including holidays

2.6.2 Partial reimbursement of the contribution paid by the student

In the event of early withdrawal from the housing agreement, the refunds provided for in the table below will apply:

1st instalment

Exit window	Leaving Collegio within	Deadline for the filling in the form	Reimbursement of part of the installment
September	30/09/2022	20/09/2022	777,00 €
October	20/10/2022	10/10/2022	518,00 €
December	Christmas closing	1/12/2022	There is no refund as the 1st installment covers up to the release date

2nd instalment

Exit window	Leaving Collegio within	Deadline for the filling in the form	Reimbursement of part of the installment
January	31/01/2023	20/01/2023	777,00 €
February	28/02/2023	15/02/2023	518,00 €
April	05/04/2023	15/02/2023	There is no refund as the 2nd installment covers up to the release date

3rd instalment

Exit window	Leaving Collegio within	Reimbursement of part of the installment
May-July	After 05/04/2023	There is no refund, unless in situations where the vacated room is assigned to another student, for which it is possible to provide for pro-quota refunds on the basis of the months enjoyed by the new assignee of the vacant study place.

For students who are successful in this admission procedure who, after signing the relative housing agreement, decide to renounce their study place before entering Collegio in September, **the refunds provided for leaving by September will be applied on 09/30/2022.**

The reimbursements provided for in the table above **will NOT be paid** in the event that the student has opted for early withdrawal from the housing agreement and has not successfully completed the minimum training hours (PFP) provided for by the relative regulations based on to the period of stay.

If ordinary and / or extraordinary maintenance works are carried out, the assignee student will have no right to obtain the refund of the contribution, whether partial or total, or any reimbursement and / or compensation for damage.

If the return of part of the installment paid should be made by foreign bank transfer, any additional costs will be borne by the student.

2.6.3 Return of the security deposit

The refund of the security deposit will take place by the end of the month following that of the exit window and only on condition that the final exit form has been completed on the Student Portal, within the deadlines detailed in [chap. 2.6.2](#).

Collegio will proceed to withhold the security deposit in the cases provided for in the housing agreement and in any case in the event that one or more of the following cases occur:

- the student has not successfully completed the minimum training hours (PFP) provided for by the relevant disciplinary;
- the requirements, deadlines, indications and provisions contained in this document have not been re-spected;
- the student has not communicated within the terms and in the manner indicated in [chap. 2.7](#) the temporary exit from Collegio and the relative suspension of the place of study;
- the student has not communicated within the terms and in the manner indicated in [chap. 2.6.2](#) definitive exit from Collegio.

In the event that damage to the furnishings and / or the room is recorded during check-out, these will be quantified and the relative amount withheld from the security deposit.

2.7 Mobility and absences from Collegio

If you intend to request the suspension of the study place to participate in mobility / internship projects, please refer to the provisions available [at the following link](#).

Chap. 3 | Confirmation of the study place

Students who have won a study place with reference to this admission process, if interested, may request confirmation of the study place for the following academic year, provided that they comply with the requirements set out in the relevant future Confirmation Notice. .

The hospitality service can be extended until the month of July of the academic year in which the degree was awarded at the latest.

Chap. 4 | Terms and conditions

By signing the application for admission, the candidate, throughout his / her stay in Collegio, declares to know:

- the provisions contained in the MIUR ministerial decrees 8 September 2016, nos. 672 and 673;
 - the provisions contained in the Admission and Confirmation documents for the academic year 2021/22;
- and to accept the obligations arising from these provisions in relation to the position of student of Collegio of Merit.

Furthermore, he declares, under his sole responsibility:

- to be aware of the criminal and civil sanctions, in the case of false declarations, formation or use of false documents, referred to in art. 76 of Presidential Decree no. 445 of 28/12/2000;
- to be aware that the information (personal data) requested for the purposes indicated herein is necessary for the performance and management of the activities related to the purposes of the Foundation. At the time of accreditation on the Student Portal, he / she undertakes to take note of the information pursuant to art. 13 of Reg. 675/96, giving where necessary your consent to the processing of personal data, in accordance with the provisions of the Privacy Policy.

Chap. 5 | Verification of the truthfulness of the declarations

Both during the preparation of the rankings and during the academic year, Collegio will exercise careful control over the declarations produced during the participation in the process and will carry out, by every means at its disposal, all the investigations it deems appropriate, requesting information and any assessments to all competent bodies and bodies.

The candidate forfeits the benefits obtained at any time (also following the assignment of the study place and consequent entry into Collegio) if the untruthfulness and / or irregularity of the content of the declarations produced emerges and will be invited to vacate their room and leave Collegio definitively within the period of competence of the last installment paid. Untruthful declarations are punished pursuant to the Criminal Code and the special laws on the subject (art. 75 and 76 DPR December 28, 2000, n. 445).