



Admissions 21|22 Post-laurea

for students enrolled to:

- *PhDs*
- *2nd level Master*
- *Graduate School*
- *Specialization courses*

Opening: 30 | 06 | 2021

Closing: 30 | 06 | 2022

Admissions
a.y. 21|22



Fondazione
Collegio
Universitario

Einaudi

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Chapter 1 - Application

1.1 Object and recipients

The **COLLEGIO UNIVERSITARIO DI TORINO RENATO EINAUDI (di seguito ‘Collegio’)**, Foundation ex art. 14 ss. c.c. registered in the Register of Legal Persons at the Prefecture of Turin and private institution without profit goals, and merit-based University Collegio recognized and accredited within the meaning of the DD.MM. nn. 672 and 673 – 2016,

offers for the academic year 2021/2022 at least:

- **9 accommodation benefits for students enrolled to a PhD (“dottorato di ricerca”)** at Università degli Studi di Torino and Politecnico di Torino.
- **9 accommodation benefits for students enrolled to a second level master, a specialization course or a graduate school** at Università degli Studi di Torino, Politecnico di Torino, Istituto Europeo di Design, Istituto d’Arte Applicata e Design and other Institutions within the framework of higher university education, public or private, with headquarters situated in Turin, and featured in the MIUR register. **The courses must be at least 1 year long.**
- **6 accommodation benefits** reserved for **students already resident in The Collegio during the a.y. 2020/2021**, specifically for those who were enrolled to a master degree or to a single cycle degree program, that decide to enrol to a to a second level master, a specialization course or a graduate school at the “Università degli Studi di Torino”, “Politecnico di Torino”, “Istituto Europeo di Design”, “Istituto d’Arte Applicata e Design” and other Institutions within the framework of higher university education, public or private, with headquarters situated in Turin, and featured in the MIUR register.

The accommodations hereby described are available for the following maximum permanence period:



September 13, 2021 - July 31, 2022 included,
excluding the winter holidays ¹

The allocation will concern a single-room (or room to be used by one student) in one of the Residence Halls of the Collegio.

The provided services that characterize the Collegio experience are:



Residential services: the accommodation benefits offered in the Sezioni of the Collegio are described in the [Guida ai Servizi](#), on the official Collegio website that will be updated by June 30, 2021;

¹ The closing period for Christmas holidays will be communicated during the a.y. 2021/2022, in accordance with the academic calendars of the Universities based in Turin. In general, the Collegio will close the day after the last University will conclude their lessons. As concerning the reopening, the Collegio will open the day before the first University starts their lessons.



Personal training activities: : multi-disciplinary training courses aimed to strengthen transversal skills, useful to complete the course of study and to assist the student to enter the world of work;



Counselling, coaching, and tutoring experiences with the purpose of accompany and sustain the student during their course of study;



Sport activities at a discounted rate thanks to the agreement with CUS Torino.

1.2 Participation modality and requirements

The accommodation benefits will be assigned to students enrolled to a second level master, to a PhD, to a specialization course or to graduate school for the a.y. 2021/2022, at one of the following Institutions: “Università degli Studi di Torino”, “Politecnico di Torino”, “Istituto Europeo di Design”, “Istituto d’Arte Applicata e Design” and other Institutions within the framework of higher university education, public or private, with headquarters situated in Turin, and featured in the MIUR register.



The admission request must be submitted
from June 30, 2021 and June 30, 2022
by filling the specific form on the [Portale Studenti](#)

To proceed with the admission request, students need to register to the Student Portal platform, where they will be asked to upload a valid identity document.

After the submission of the application, **the student must upload in the “CARICA DOCUMENTI POL” area (UPLOAD DOCUMENTS POL) a [self-certification](#)**, within the meaning of the D.P.R. 445/2000, that states the **enrolment or the admission to the specific university course for the a.y. 2021/2022.**

If the students failed to upload these documents or a part of them, they are to be considered excluded from the admission process, as they are no longer eligible for an accommodation benefit.

Chapter 2 - Accommodation benefit allocation

The Collegio will consider the distinctive merit criteria envisaged by the selection processes of the higher education institutions concerning the admission of the candidates to post-graduate courses, **the allocation of the accommodations will be carried out following the order of submission of the applications**, and it will be notified via ticket on the Student Portal.

The results and the selection of the candidates will be published in the “ESITI GRADUATORIE” (RANKINGS) area of the Student Portal, depending on the number of rooms available in that moment, around the first and third Monday of the month.

The eligible students in reserve/waiting list will be able to check their waiting list position in the published rankings. These students could obtain the accommodation during the academic year if the update of the waiting lists states as such.

Non-eligible students will be able to check the motives for their elimination from their specific ranking.

The Collegio reserves the right to increase the number of accommodations available for students enrolled to a PhD (Dottorato di Ricerca); these will be assigned proportionally to those enrolled to the “Università degli Studi di Torino” and the “Politecnico di Torino”, in case vacancies occurred in the spots destined to students enrolled to specialization courses. Vice-versa the Collegio reserves the right to increase the number of accommodations available for students enrolled to a second level master, specialization courses, graduate school; these will be assigned in case vacancies occurred in the spots destined to students enrolled to a PhD.

The Collegio reserves the right to change the originally assigned room and Sezione, even after signing the housing agreement, and for objective reasons.

2.1 Acceptance of the accommodation and required documents

Within 3 working days from the rankings’ publication day, the Collegio will send to the winners an allocation notice via ticket on the Student Portal platform. This communication will include all the acceptance and payment methods. The payment must be carried out within the stated deadline (around 5 calendar days later).

The winners of the accommodations, in order to accept the accommodation benefit, must:



carry out the **payment of the 1st instalment and security deposit**, and upload the receipts of payment in the ALTRI DOCUMENTI (OTHER DOCUMENTS) area of the Student Portal, following the deadlines stated in [chap. 2.3 - STUDENT'S CONTRIBUTION](#);



sign the **housing agreement** that will be available in the NON PERDERMI DI VISTA! (HISTORY & RECEIPTS) area of the Student Portal and upload it in the ALTRI DOCUMENTI (OTHER DOCUMENTS) area;



download from the [specific platform](#) the **Allegato A (Attachement A)** concerning their own Personal Training Program (PFP) and upload it in the ALTRI DOCUMENTI (OTHER DOCUMENTS) area of the Student Portal following the instructions that will be included in the allocation conditions.

If these conditions were not respected, the accommodation benefit will be assigned to another student following the published rankings.

The student that won the accommodation must upload in the “ALTRI DOCUMENTI” (OTHER DOCUMENTS) area of the Student Portal:

- 1. Within 30 days from the assignment of the accommodation benefit, a certificate** stating the request of the **choice of the general practitioner in Turin²** (such as the confirmation email ASLTO1 or a scan of the medical record);
- 2. By November 15, 2021 a certificate or self-certification**, appropriately signed and scanned, that states **the regular enrolment for the a.y. 2021/2022**;

The Collegio reserves the right to change the originally assigned room and Sezione, even after signing the housing agreement, and for objective reasons.

2.2 Special needs students

Following the security norms, the participation to this call from special needs students must be accompanied by the required sanitary documents, that must be submitted using the Student Portal platform.

The Collegio will perform arbitrary checks – with the eventual specialized medical visit – the condition of self-sufficiency related to the common areas. Given that this admission call only concerns single room accommodations, it is not possible to house eventual carers. At the end of the application period, the students with disabilities will be contacted for an interview.

² As stated in the art. XIV of the Regolamento for the owners of an accommodation, the choice of a general practitioner in Turin is mandatory for all the students that obtain an accommodation in Collegio for at least 6 months, independently from the location of the origin municipality.

2.3 Annual fee and student's contribution

The annual fee for the academic year 2021/2022 is € 7.000,00: of this amount, the part that consists of the student's contribution is € 2.816,00; the remaining part is covered by Collegio.

The student's contribution must be paid in instalments following the deadlines stated below.

The payment methods (PagoPA or other) will be communicated to the student around the deadline for each instalment.

1st instalment

Allocation	Amount	Deposit	Deadline
September 2021	€ 1.024,00	€ 200	Before the check-in in Collegio, in accordance with the deadlines and methods that will be communicated in the allocation notice received via ticket on the Student Portal.
October 2021	€ 768,00		
November 2021	€ 512,00		
December 2021	€ 256,00		

2nd instalment

Amount	Deadline
€ 1.024,00	17/12/2021

The candidates that will obtain the allocation of the accommodation **from February 2022**, will not pay the 1st instalment, and the 2nd instalment will be calculated on the entire months from the allocation date, specifically:

Allocation	Amount
February 2022	€ 768,00
March 2022	€ 512,00
April 2022	€ 256,00

3rd instalment

Amount	Deadline
€ 768,00	05/04/2022
The candidates that will obtain the accommodation allocation from June 2022 will pay the part of the 3rd instalment calculated on the entire months from the allocation date, specifically € 512,00.	

In case of extreme difficulties of the student, the Collegio will evaluate the eventuality of discussing different deadlines with the interested party.

2.3.1 Arrears for late payments

In case of late payment of the 2nd and 3rd instalments (or of a part of them), arrears will be applied as stated in the following table:

Delay ≤ 3 days ³	Delay ≤ 10 days ³	Delay > 10 days ³
€ 10,00	€ 25,00	€ 50,00

The methods of payment will be included in the request for the payment of the arrear. In case of pending payment, the Collegio will retain the sum from the student's security deposit. The amount collected by the Collegio from the arrears of the a.y. 2021/2022 will be destined to institutional activities carried out by the Foundation in the year 2022.

2.4 Housing agreement

The legal relationship between Collegio Universitario di Torino Renato Einaudi and each student is regulated by a housing agreement, according to the art. 13 co. 5 of the D.L. 68/2012.

2.5 Personal Training Program and "Diploma di Collegio"

Each student must sign a Personal Training Project (PFP) for the academic year spent in Collegio, as stated in the D.M. 673 of September 8, 2016, art. 4, 1.V. The choice of said formative activities and the agreement to the PFP for the a.y. 2021/2022 is simultaneous to the signing of the housing

³ Calendar days, including public holidays

agreement, as stated in the previous point of this call.

The PFP aims to give an integrative, transversal, and interdisciplinary training, that has the purpose of educating conscious adults, with a particular focus on the greater good.

Every student must choose their own training plan within the Annual Training Plan (PFA) prepared by the Collegio and by the Venue Directors. As per the aforementioned DM, the minimum hours a student is required to attend each academic year is: 70 if the student is enrolled in the 1st, 2nd, or 3rd year of university, 25 if the student is enrolled in the 4th year or above. At the end of the permanence period each student will receive the Diploma di Collegio, that certifies the acquired skills.

More information about PFP can be found [here](#)

2.6 Permanent check-out by the end of the academic year

2.6.1 Early check-out

Following the admission and the housing agreement, the student can still renounce the accommodation and permanently check-out from the Collegio before the end of the academic year. This withdrawal must be communicated by filling the specific form. It can be found on the platform Student Portal and the deadlines are specified in [chap. 2.6.2](#)

Communications sent via e-mails or any other mean will not be taken into consideration.

2.6.2 Partial refund on the paid student contribution

In case of early withdrawal of the housing agreement, refunds will be applied as stated in the following table:

1st instalment

End of stay	Check-out from Collegio before	Deadline for the submission of the form	Refund of part of the fee
September 2021	30/09/2021	20/09/2021	€ 768,00
October 2021	20/10/2021	10/10/2021	€ 512,00
December 2021	Holiday closing	01/12/2021	No refund envisaged as the 1st instalment covers up to the check-out date

2nd instalment

End of stay	Check-out from Collegio before	Deadline for the submission of the form	Refund of part of the fee
January 2022	31/01/2022	20/01/2022	€ 768,00
February 2022	28/02/2022	15/02/2022	€ 512,00
April 2022	05/04/2022	15/02/2022	No refund envisaged as the 2nd instalment covers up to the check-out date

3rd instalment

End of stay	Check-out from Collegio before	
May - July 2022	After 05/04/2022	No refund envisaged, except the case in which the freed room was assigned to another student. This fact would enable a pro-quota refund based on the months of permanence of the new tenant of the previously freed room.

For those students that were assigned an allocation because they won this admission call, and that desire to check-out in September before officially entering in Collegio: the withdrawal of the housing agreement and the refund payment will follow the norms concerning permanent check-out before September 30, 2021.

The previously illustrated refunds will NOT be paid if the student that opted for the early check-out didn't successfully complete the minimum limit of training hours (PFP) that are required in the relative permanence period.

If the Residence Hall in which the student resides were to be object of ordinary or extra-ordinary maintenance work, the student will not be eligible for refunds of the fee – neither partial nor total – and/or financial compensations.

In case the refund of part of the fee was to be done by using a foreign credit transfer, the eventual ancillary costs would be covered by the student.

2.6.3 Security deposit return

The deposit return will be carried out by the end of the following month of the check-out span, on the condition that the permanent check-out form (that can be found on the platform Student Portal) is filled following the deadlines specified in [chap. 2.6.2](#).

The Collegio will proceed to retain the deposit in the cases referred to in the housing agreement and in the following cases:

- the student did not complete the Personal Training Program (PFP) as required by their respective disciplinary plan;
- the terms and deadlines of this admission procedure were not respected;
- the student did not communicate by the terms and modalities stated in [chap. 2.7](#) the willingness to temporarily check-out and the relative suspension of the accommodation;
- the student did not communicate by the terms and modalities stated in [chap. 2.6.2](#) the willingness to permanently check-out;

If any type of damage to the furniture and/or to the room itself was to be registered during check-out, these will be quantified and the resulting sum will be retained from the security deposit.

2.7 Mobility and absences from Collegio

In case the student wants to request the suspension of the accommodation to participate in mobility/internship projects, please refer to the information available at the [following link](#).

Chapter 3 - Accommodation benefit confirmation

The students winner of an accommodation concerning this admission process can, if interested, request the confirmation of the accommodation for the following academic year, provided that they fulfil the requirements of the next Confirmation call.

The student can extend their stay in the Collegio's structures up to the 31st of July of the academic year in which they obtain their degree.

Chapter 4 - Terms and conditions

With the submission of the application the candidate declares to possess complete knowledge of the following documents for the entire period of permanence in the Collegio:

- The dispositions included in the ministerial decrees MIUR September 8 2016, nn. [672](#) e [673](#);
 - The dispositions included in the Admission documents for the a.y. 2021/2022;
- and to accept the obligations that these provisions involve concerning the position of student of the

Collegio di Merito

Moreover, the candidate declares, under their own responsibility:

- Of being aware of the civil and penal sanctions one is to be subjected to if they provided mendacious declarations, or if they created or used false documentation, as stated in art. 76 of the DPR n. 445 dated December 28, 2000;
- Of being aware that the personal data required for the aforementioned purposes are required for the correct development and management of the activities linked to the Foundation's goals and purposes. The candidate agrees to gain knowledge about the policy ex art. 13 of the Reg. 675/96 at the moment of the accreditation on the Student Portal, and to agree, where requested, to the treatment of personal data, in accordance with the [Privacy Policy](#).

Chapter 5 - Assessment of the truthfulness of the declarations

The Collegio will carry out checks on the provided declarations and will investigate on any dubious information with the means deemed necessary. Furthermore, it will ask for specific background checks and for intelligence to be handed over to the “Polizia Tributaria”, the “Amministrazione Finanziaria dello Stato”, The Municipalities, the Societies and “Uffici Catastali”.

The candidate is to be excluded from the position and the benefits it includes in any moment, whether the provided declarations were found to be untrue. The false declarations are subject to punishments in accordance with the Codice Penale (Penal Code) and with the specific laws (art. 75 e 76 D.P.R. December 28 2000, n. 445).