CALL FOR ADMISSIONS for the academic year 2018/19
## TABLE OF CONTENTS

### Section 1 – Admission through competition

<table>
<thead>
<tr>
<th>ACCOMMODATION SERVICES</th>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ch. 1 - Available accommodation benefits and provided services</td>
<td>2</td>
</tr>
<tr>
<td>Ch. 2 - Tax thresholds</td>
<td>3</td>
</tr>
<tr>
<td>Ch. 3 - Free accommodation benefit</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>APPLICATION</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ch. 4 - Admission requirements</td>
<td>4</td>
</tr>
<tr>
<td>Ch. 5 - How to apply and documentation to be sent</td>
<td>5</td>
</tr>
<tr>
<td>Ch. 6 - Allocations, rankings and waiting lists</td>
<td>6</td>
</tr>
</tbody>
</table>

| Credits Tables                                               | 20 |

<table>
<thead>
<tr>
<th>ACCOMMODATION BENEFIT AWARD</th>
<th>9</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ch. 7 - Acceptance of the accommodation and documentation to be sent</td>
<td>9</td>
</tr>
<tr>
<td>Ch. 8 - Annual fees</td>
<td>10</td>
</tr>
<tr>
<td>Ch. 9 - Housing agreement</td>
<td>11</td>
</tr>
<tr>
<td>Cap. 10 - Personal Formative Program and “Diploma di Collegio”</td>
<td>12</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MOBILITY AND ABSENCES FROM COLLEGIO</th>
<th>13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ch. 11 - Participation at mobility programs</td>
<td>13</td>
</tr>
</tbody>
</table>

### Section 2 - Admission through agreement

<table>
<thead>
<tr>
<th>ADMISSION - AGREEMENTS</th>
<th>17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ch. 13 - Agreements</td>
<td>17</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CONFIRMATION OF THE ACCOMMODATION BENEFIT</th>
<th>18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ch. 14 - Confirmation</td>
<td>18</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PRIVACY DISCLAIMER</th>
<th>18/19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ch. 15 - Information about the General Data Protection Regulation (GDPR) according to the UE Regulation 2016/679 of the European Parliament and of the council of 27th April 2016 (and subsequent amendments and additions) and the use of images according to the Italian Law (art. 13 D.LGS. 30/06/2003 n. 196, l. 22/04/1941 n. 633)</td>
<td>18</td>
</tr>
</tbody>
</table>
Section 1 – Admission through competition

Ch. 1 - AVAILABLE ACCOMMODATION BENEFITS AND PROVIDED SERVICES

Collegio Universitario di Torino “Renato Einaudi” (henceforth Collegio Einaudi), as a merit-based University College legally recognised by Ministero dell’Istruzione, dell’Università e della Ricerca (MIUR), and non-profit and non-commercial organisation, announces a competition for the academic year 2018/2019 for

100 accommodation benefits in single rooms

from September 17th, 2018 to July 31th, 2019

excluded during the Christmas holidays between December 23rd, 2018 and January 5th, 2019

Italian or European students enrolled at:

- Politecnico di Torino (so called “Politecnico” group),
- University of Turin, Scuola Superiore per Mediatori Linguistici Vittoria di Torino, Accademia Albertina di Belle Arti di Torino, Conservatorio Statale di Musica di Torino, Istituto Europeo di Design (IED), Istituto d’Arte Applicata e Design (IAAD) (so called “University” group).

Extra European students

up to 6 accommodation benefits will be reserved to foreign non-European students.

(up to 4 accommodation benefits for those ones who are going to enrol for the 1st time in the academic year 2018/2019 and 2 accommodation benefit for a student enrolled at the 2nd or subsequent years). The allocations of the accommodation benefits to said foreign students will occur according to a merit-based ranking and the admitted students will have to pay the annual fee as described in Chapter 2.

The accommodation benefits will be divided into the following categories:

<table>
<thead>
<tr>
<th>Freshmen</th>
<th>Enrolled to the 2nd or 3rd year</th>
<th>Students who are going to enrol at an MA degree</th>
<th>Students who are going to enrol for the 2nd year of their MA degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students who are going to enrol at an undergraduate degree program</td>
<td>Students enrolled at an undergraduate degree program or a 5-year degree program in the academic year 2018/19</td>
<td>Students who are going to enrol at an MA degree program</td>
<td>Students who are going to enrol at an MA degree program as 2-year students</td>
</tr>
</tbody>
</table>

60% of the whole available accommodation benefits

2/3 raggr. Politecnico 1/3 raggr. Università

20% of the whole available accommodation benefits

14% of the whole available accommodation benefits

6% of the whole available accommodation benefits

The accommodation benefits and the provided services are described within the “Guida ai Servizi”, available on the official website, and they are offered to the admitted students of the accommodation.
Students will be placed in the tax thresholds according to the ISEE certification they have provided in order to apply for this call. Students who do not provide the ISEE certification will be automatically placed in the 7th tax threshold.

Each student must pay an annual fee due to his/her own ISEE certification, as follows:

<table>
<thead>
<tr>
<th>ISEE/ISEEU up to</th>
<th>ISEE/ISEEU more than</th>
</tr>
</thead>
<tbody>
<tr>
<td>15.600</td>
<td>55.000</td>
</tr>
<tr>
<td>1st tax threshold</td>
<td>7th tax threshold</td>
</tr>
<tr>
<td>annual fee € 2.025</td>
<td>annual fee € 5.411</td>
</tr>
<tr>
<td>19.600</td>
<td>55.000</td>
</tr>
<tr>
<td>2nd tax threshold</td>
<td></td>
</tr>
<tr>
<td>annual fee € 2.365</td>
<td></td>
</tr>
<tr>
<td>25.000</td>
<td>55.000</td>
</tr>
<tr>
<td>3rd tax threshold</td>
<td></td>
</tr>
<tr>
<td>annual fee € 2.813</td>
<td></td>
</tr>
<tr>
<td>33.000</td>
<td></td>
</tr>
<tr>
<td>4th tax threshold</td>
<td></td>
</tr>
<tr>
<td>annual fee € 3.313</td>
<td></td>
</tr>
<tr>
<td>42.600</td>
<td></td>
</tr>
<tr>
<td>5th tax threshold</td>
<td></td>
</tr>
<tr>
<td>annual fee € 4.051</td>
<td></td>
</tr>
<tr>
<td>55.000</td>
<td></td>
</tr>
<tr>
<td>6th tax threshold</td>
<td></td>
</tr>
<tr>
<td>annual fee € 4.999</td>
<td></td>
</tr>
</tbody>
</table>

Students have to fill in the following form (available here: https://goo.gl/forms/AZHdqh4xUfAFi6yt2) if they want to ask for a rebate on the annual fee because of other relatives already living in Collegio Einaudi.

**PARTICULAR CASES**

**Indipendent student**

From the tax threshold point of view, Collegio Einaudi considers students within their original families, even if their parents do not live with them, unless they have not been living with their families (in their own house or in one of their relatives) for at least 2 years from enrolment at university for the very first time and their incomes of the last 2 years are higher than € 7.662,00.

**Studenti di nazionalità Extra-UE o UE residenti all’estero**

They have to provide the ISEE certification issued in 2018, called “ISEE Parificato”. This certification is issued by the CAAF in Piedmont, in collaboration with Edisu Piemonte (www.edisu.piemonte.it).

Extra-EU or EU students living in Italy at the moment in which they are applying for this call must provide the ISEE certification with this application.

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2 The ISEE certification is an official document provided for by Italian law in which it is described the financial and property situations of a family. The Italian Institution in charge of this kind of document is the INPS Institute.
Students will be placed in the tax thresholds according to the ISEE certification they have provided in order to apply for this call. Students who do not provide the ISEE certification will be automatically placed in the 7th tax threshold.

Each student must pay an annual fee due to his/her own ISEE certification, as follows:

- **ISEE certification** is an official document provided for by Italian law in which it is described the financial and property situations of a family. The Italian Institution in charge of this kind of document is the INPS Institute.

Extra-EU students living abroad may provide the ISEE certification by November 15th, 2018 and if they are awarded by an accommodation benefit, they will have to pay a 1st flat-rate fee of €1060.00.

INPS Institute may calculate an “ISEE corrente” for those students whose household incomes have rapidly changed.

### Ch. 3 - FREE ACCOMMODATION BENEFITS

Thanks to the donation from one of the Alumni, Collegio Einaudi announces a competition for **1 free accommodation benefits** reserved to the applicants of this call having the following requirements:

- **Enrolment at an undergraduate degree program or at a 5-year degree program for the academic year 2018/2019.**
- **ISEE certification** whose value is higher than €25,000 and lower or equal to €33,000

This accommodation benefit will be allocated by the Administration according to the following criteria:

- High school degree mark;
- ISEE certification with the lowest value

It will be distributed as follows:

- **1 accommodation benefit, named after “CATERINA e DOMENICO”**, reserved to those students enrolled at undergraduate degree programs within the “Politecnico” group, as requested by the donor.

The winner of the free accommodation benefits will also receive **a perk of €500** gross.

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3 INPS is an Italian Institution in charge of social insurance and retirement policies.
The accommodation benefits will be awarded to those students who have not been living for more than 5 months during the academic year 2017/18 in Collegio Einaudi and who possess the following requirements:

1. date of birth after January 1st, 1988;
2. Enrolment by November 15th, 2018 as full-time students at an undergraduate degree program, or MA degree program, or a 5-year degree program in higher education institutions, headquartered in Turin, for the academic year 2018/19;
3. Enrolment starting from the academic year 2016/17 for those students belonging to an undergraduate degree program;
4. Enrolment starting from the academic year 2014/2015 for those students belonging to a 5-year degree program or starting from the academic year 2013/2014 for those ones belonging to a 6-year degree program;
5. Enrolment starting from the academic year 2014/2015 (undergraduate degree program) for those students who are going to enrol at a MA degree program;
6. Enrolment at a MA degree program in the academic year 2017/2018 for those students who are going to enrol for the 2nd year;
7. No obtaining of any other degree, unless for those students who are going to enrol for a MA degree program;
8. Academic requirements described in this call.

**ACADEMIC REQUIREMENTS**

**Students who are going to enrol in the academic year 2018/2019**

at an undergraduate degree program must have obtained a minimum mark of 80/100 in the final High School Exam.

**International students** who have obtained an High School Diploma abroad will have their diplomas converted into the mark system in force in Italy for the High School studies; the conversion will be done by Collegio Einaudi.

**Students enrolled before the academic year 2018/2019 at an undergraduate degree program or a 5-year degree program**

must have obtained by July 31st, 2018 the required number of credits (as described in the attached Credits Tables) with a weighted average of at least 24/30.

The required number of credits is considered starting from the very 1st enrolment at university. If students give up their university studies, the 1st year of enrolment will be the one following the waiver.

**Students of the 1st year MA degree programs:**

if they enrolled in the academic year 2015/16, they would have to provide by July 31st, 2018 the required number of credits (as described in the attached Credits Table) with a weighted average of at least 24/30.

*If they enrolled in the academic year 2014/15, they would have to provide by July 31st, 2018 the required number of credits (as described in the attached Credits Tables) with a weighted average of at least 24/30.*
if they are going to enrol at 2nd year of a MA degree program, they will have to provide by July 31st, 2018 the required number of credits (as described in the attached Credits Table) with a weighted average of at least 24/30.

**ATTENTION!**

The weighted average cannot be rounded off: if it is not at least 24/30 students can not apply for this call.

The credits obtained for the language proficiency tests marked in the transcript of records as "passed" and extra credits exams are not considered for the minimum number of credits calculation. In case of other exams marked as "passed" in the transcript of records, they will be conventionally evaluated with a 25/30 mark. Students attending double-degree programs will have their weighted average calculated according to the ECTS system.

**Ch. 5 - HOW TO APPLY AND DOCUMENTATION TO BE SENT**

The application form must be filled in by August 3rd, 2018, before 4 p.m., through registration on the official website - "Extranet" section (available here: [http://bit.ly/2pGkF15](http://bit.ly/2pGkF15)) and uploading through the dedicated system the required documentation.

In case of any problem, please send an email to concorsi@collegioeinaudi.it.

The following attachments must be uploaded in PDF format together with the application form:

1. **ID card** of the applicant or of the his/her parents if he/she is under 18;
2. **self-declaration** ([available here](#)) reporting the official residence and the household status of the last 5 years, according to the Italian law.
3. **Fiscal Code** of the applicant;
4. **photo** (identity card format);
5. **ISEE certification issued in 2018** for those students who want to be placed in the tax thresholds
   - Students of extra-EU nationality living abroad can provide the ISEE certification by November 15th, 2018.
   - Students in the 7th tax threshold do not have to provide the ISEE certification.

For those students who are going to enrol at university in the academic year 2018/19: a self-declaration reporting the mark of the High School Diploma ([available here](#)). Students having a foreign High School Diploma who are going to enrol at university for the 1st time must provide a copy of the Declaration of Value issued by Italian Embassies or Consulates of their own country; otherwise, they have to provide a self-declaration stating the date on which they have obtained the High School Diploma, the obtained mark as well as the mark system in force.

For those students who enrolled at an undergraduate degree program, a MA degree program, or a 5- year degree program before the academic year 2018/19: a declaration issued by the Student Affairs Office of the university or a self-declaration stating all the exams completed.

Disabled students have to provide a certification of the percentage of disability and a declaration of specific need for the period of staying at Collegio. Since the benefits awarded are distributed among single rooms, no further people accompanying disabled can be hosted.
When students apply for this call, they automatically accept, for the whole stay in Collegio Einaudi, the contents of:
- D.M. 8/9/2016, n. 672/673 issued by the Italian MIUR⁴;
- this call itself;
- the Students Regulation and the “PFP: Students Regulation” issued by Collegio Einaudi

**Ch. 6 - ALLOCATIONS, RANKINGS AND WAITING LISTS**

The available accommodation benefits will be distributed as follows:

- 15% to the 1st tax threshold
- 10% to the 2nd tax threshold
- 15% to the 3rd tax threshold
- 15% to the 4th tax threshold
- 15% to the 5th tax threshold
- 15% to the 6th tax threshold
- 15% to the 7th tax threshold

The allocation to each Residence Hall will be done, where possible, according to the order of preferences expressed by the student in the application form.

It is not allowed to ask for a change of Residence Hall during the academic year; students can request it starting from the following academic year during the confirmation procedures.

**Students who are going to enrol at an undergraduate degree program or a 5-year degree program in the academic year 2018/19**

The applications will be placed in tax thresholds and it will be drew up a merit-based ranking for each tax threshold for students enrolling at a degree program within the “Politecnico” group and another one for students enrolling at a degree program within the “University” group.

When there are High School Diplomas with the same marks, the lower ISEE certification will prevail; if students’ ISEE values are equal, they will be drawn by lots.

When there are High School Diplomas with the same marks, belonging to students placed in the 7th tax threshold, the ranking will be drew up according to the date and time of the online application for this Call.

The available accommodation benefits, once divided by percentage as previously described, will be allocated for 2/3 students of the so-called “Politecnico” group and 1/3 of the so called “University” group.

**CHANGE GROUP REQUEST**

Students wishing to change the choice of the degree course, previously notified in the application form, must send an e-mail to concorsi@collegioeinaudi.it (Re: admission call 2018/19 – change group request) - if the choice involves a shift from one group to the other one - BEFORE the publication of the ranking lists at most by August 24th, 2018.

No shifts from one group to the other one will be admitted beyond this date: students who have been awarded with a room relating to the group they applied for, who are enrolled at another degree course of the other group upon the publication of the ranking lists, will not be able to accept the accommodation benefit.
These applications will be divided among the various tax thresholds; a merit-based ranking list will be established in each tax threshold (see Ch. 4 - Academic requirements).
In the event of equal average, priority will be given to the lower Isee value.
The position of the 7th tax threshold students in the ranking list will be established according to the applications receipt and, in the event of a tie, by the drawing of lots.

OUTCOMES

Ranking lists of the applications sent within the deadlines will be established by August 31st, 2018.

Students will find the outcomes of their application on the intranet system of the official website (www.collegioeinaudi.it).

- Students winning the award within the 1st publications outcomes will be told how to pay (including the IBAN code) and confirm the acceptance of the accommodation benefit. Those students not complying with these conditions will lose the accommodation benefit, which will be assigned to students on the waiting list.
- For suitable students not winning within the 1st publications outcomes due to lack of rooms, a waiting list will be established within each ranking list (e.g. per each tax threshold and each university category – Unito freshman/1st year student, Polito freshman/1st year student, etc.)
- Students whose application will be rejected will be notified via e-mail with the reason of rejection.

WAITING LISTS AND RANKING LISTS PLANNED UPDATES

Students not winning the award within the 1st publications outcomes will be placed on a waiting list, according to their tax threshold. Collegio Einaudi will draw to this list until June 30th, 2019, subject to the availability of rooms.

Students winning the award within following brackets will be notified via e-mail with the communication of the accommodation benefit along with the publication of dedicated news on the official website. Collegio will not be responsible for incorrect transmission of e-mails.

Students may search for their position in the ranking list on the intranet system of the official website (www.collegioeinaudi.it) until the validity of the waiting list itself.

Ranking list update:

- Students enrolled for the first time in Bachelor’s and Master’s degrees during the academic year 2018/19

Should a specific tax threshold (form the 1st to the 6th) run out of candidates of one of the two groups, the awards not assigned in this threshold will be assigned within the same group to the following (higher) threshold.

Should all the tax thresholds of a specific group run out of candidates, exceeding awards may be assigned to the other group within the following (higher) tax threshold.
Students enrolled in Bachelor’s and master’s degrees before the academic year 2018/19

Should a specific tax threshold (from the 1st to the 6th) run out of candidates of one of the two groups, the awards not assigned in this threshold will be assigned within the same group to the following (higher) threshold.

Should a specific university category run out of candidates and should the tax thresholds be the same, exceeding awards will be assigned to the category in which the relation between students on the waiting list and available awards is higher.

Waiting list updates

During the months of October 2018 and February 2019, Collegio Einaudi will update the waiting list through the submission of a survey sent by email to all candidates on the list; candidates will be asked to confirm their willingness to keep on staying on the waiting list.

Candidates on the list commit to periodically connect to the website and the Facebook page of Collegio Einaudi, as well as to constantly check their e-mail box (including junk mail folder) for information on the participation modalities related to the waiting list updates. Those candidates, who will not participate to the waiting list update surveys, will be automatically considered as withdrawal candidates and will be deleted from the waiting list.
Students winning the awards, in order to accept the accommodation benefit, have to:

- **pay the 1st instalment and the deposit** and send an e-mail with the payment receipts to concorsi@collegioeinaudi.it, within the deadlines stated here Ch. 8 - Annual fees (for further information, see the section of the conditions of the accommodation benefits on the official website);
- **sign the Housing Agreement**, received via e-mail upon the awarding of the benefit.
- **upload their own PFP** to the dedicated platform (instructions will be indicated on Collegio’s website in the assignment conditions)

Non-payment of the 1st instalment and of the deposit or non-signing of the Housing Agreement within the above mentioned deadline will result in rejecting the award, which will be assigned to another student.

Students winning the awards will also have to send these documents, according to the methods communicated in the conditions of award:

**Upon receiving the room**

- **original certificate of High School Diploma**, if the student enrols at university for the first time;
- **a self-declaration**, stating that the students is not carrying infectious diseases which may jeopardize living in community (template available here).

**Within 30 days from the awarding of the benefit**

- **a certificate (confirmation e-mail from ASLTo1 or scan of the medical record)** to medicodibase@collegioeinaudi.it, stating the acceptance of the primary physician care choice in Turin.

According to the art. 18 of the Students’ Regulation (available on the website of Collegio Einaudi), the choice of the primary physician care in Turin is compulsory for those students who will stay at Collegio Einaudi for at least 6 months, no matter their residence is.

**By November 15th, 2018**

- **a certificate, or a self-certification signed by the student, stating the university enrolment for the academic year 2018/2019.**

**During the academic year 2018/19**

- **students who obtain the undergraduate degree** are required to send the relevant degree certificate to concorsi@collegioeinaudi.it, a transcript of record with all the exams completed and the enrolment certificate/self-declaration at the Master’s Degree within 30 days.

**During the academic year 2018/19**

- **students who obtain the Master’s degree** are required to fill in this form (https://goo.gl/forms/tKspK1KVvojEezj2) within 30 days and send the relevant degree certificate to concorsi@collegioeinaudi.it, along with a transcript of records of all the exams completed.

Collegio Einaudi may request, at its discretion and at any time, the original hard-copies.
Ch. 8 – ANNUAL FEES

The fees requested for the different tax thresholds will be divided into three instalments, to be paid as follows:

<table>
<thead>
<tr>
<th>TAX THRESHOLD</th>
<th>1st INSTALMENT</th>
<th>2nd INSTALMENT</th>
<th>3rd INSTALMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Amount Deadline</td>
<td>Amount Deadline</td>
<td>Amount Deadline</td>
</tr>
<tr>
<td>I</td>
<td>€ 2.025,00 Deadline in the conditions of the accommodation benefit (usually, within 7 days) by bank transfer</td>
<td>€ 770,00 28/12/2018 (payment accepted only via MAV, e.g. bank transfer with a pre-printed payment slip)</td>
<td>€ 485,00 05/04/2019</td>
</tr>
<tr>
<td>II</td>
<td>€ 2.365,00</td>
<td>€ 892,00</td>
<td>€ 581,00</td>
</tr>
<tr>
<td>III</td>
<td>€ 2.813,00</td>
<td>€ 1.060,00</td>
<td>€ 693,00</td>
</tr>
<tr>
<td>IV</td>
<td>€ 3.313,00</td>
<td>€ 1.197,00</td>
<td>€ 919,00</td>
</tr>
<tr>
<td>V</td>
<td>€ 4.051,00</td>
<td>€ 1.470,00</td>
<td>€ 1.111,00</td>
</tr>
<tr>
<td>VI</td>
<td>€ 4.999,00</td>
<td>€ 1.767,00</td>
<td>€ 1.465,00</td>
</tr>
<tr>
<td>VII</td>
<td>€ 5.411,00</td>
<td>€ 1.912,00</td>
<td>€ 1.587,00</td>
</tr>
</tbody>
</table>

Non-payment of the 1st instalment and the deposit within the above-mentioned deadline will result in rejecting the award, which will be assigned to another student.

Foreign students (non-EU nationality) whose residence is abroad who will notify their ISEE certification by November 15th, 2018, will have to pay a fixed instalment of €1.060,00 if winners of the accommodation benefit;

Collegio Einaudi will make eventual regularisation of the 2nd or 3rd instalments, on the basis of the ISEE declaration notified.

Arrears for late payment

In case of late payment of the 2nd and 3rd instalments (or of a share part of them), arrears will be applied as follows:

- **€ 10** (Delay ≤ 3 calendar days)
- **€ 25** (Delay ≤ 10 calendar days)
- **€ 50** (Delay > 10 calendar days)

Arrears could be paid by bank transfer or in cash; in the latter case, an appointment has to be scheduled by sending an e-mail to concorsi@collegioeinaudi.it. In case of non-payment of the arrears, Collegio Einaudi will have recourse to the student’s deposit.

The amounts received as arrears during the academic year 2018/19 will be used to finance scholarships and/or educational activities for Collegio’s students during the year 2019.
Refunds

No refund of fees, whether partial or total, will be due in case of routine or unscheduled maintenance in the residence halls.

Should a student renounce the award, refunds will be made according to the table below:

<table>
<thead>
<tr>
<th>TAX THRESHOLD</th>
<th>Refund of 1st instalment for students leaving Collegio by 30/09/2018 (a waiver must be sent to <a href="mailto:concorsi@collegioeinaudi.it">concorsi@collegioeinaudi.it</a> by 20/09/18)</th>
<th>Refund of 1st instalment for students leaving Collegio by 31/10/2018 (a waiver must be sent to <a href="mailto:concorsi@collegioeinaudi.it">concorsi@collegioeinaudi.it</a> by 20/10/18)</th>
<th>Refund of 2nd instalment for students leaving Collegio by 31/01/2019 (a waiver must be sent to <a href="mailto:concorsi@collegioeinaudi.it">concorsi@collegioeinaudi.it</a> by 21/01/19)</th>
<th>Refund of 2nd instalment for students leaving Collegio by 28/02/2019 (a waiver must be sent to <a href="mailto:concorsi@collegioeinaudi.it">concorsi@collegioeinaudi.it</a> by 15/02/19)</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>€ 586,00</td>
<td>€ 402,00</td>
<td>€ 586,00</td>
<td>€ 402,00</td>
</tr>
<tr>
<td>II</td>
<td>€ 677,00</td>
<td>€ 462,00</td>
<td>€ 677,00</td>
<td>€ 462,00</td>
</tr>
<tr>
<td>III</td>
<td>€ 804,00</td>
<td>€ 548,00</td>
<td>€ 804,00</td>
<td>€ 548,00</td>
</tr>
<tr>
<td>IV</td>
<td>€ 896,00</td>
<td>€ 595,00</td>
<td>€ 896,00</td>
<td>€ 595,00</td>
</tr>
<tr>
<td>V</td>
<td>€ 1,102,00</td>
<td>€ 734,00</td>
<td>€ 1,102,00</td>
<td>€ 734,00</td>
</tr>
<tr>
<td>VI</td>
<td>€ 1,313,00</td>
<td>€ 859,00</td>
<td>€ 1,313,00</td>
<td>€ 859,00</td>
</tr>
<tr>
<td>VII</td>
<td>€ 1,420,00</td>
<td>€ 928,00</td>
<td>€ 1,420,00</td>
<td>€ 928,00</td>
</tr>
</tbody>
</table>

No refunds of the 3rd instalment will be applied; however, partial refunds will be applied in case the accommodation is awarded to another student.

Students wishing to leave Collegio Einaudi before Christmas holidays or before the payment of the 3rd instalment have to notify it as scheduled:

- By December 1st, 2018, for those students leaving Collegio Einaudi within Christmas holidays.
- By February 15th, 2019, for those students leaving Collegio Einaudi by April 5th, due date to pay the 3rd instalment

Those who will not meet these deadlines will be fined with a penalty amounting to the deposit.

The deposit and fee refund (if applicable) is due within the end of the month following the refund application (available here: https://goo.gl/forms/1J023QXMtCHLdiJG2).

In case of international transfers for the refund, the student will be charged with additional fees (applied by the respective bank).

Ch. 9 – HOUSING AGREEMENT

The legal relationship between Collegio Einaudi and the students is regulated by a Housing Agreement, according to the Italian law (D.L. 68/2012, art. 12 co. 5).

Each student must sign the Housing Agreement upon the awarding of the benefit; a signed copy of the contract must be sent with the modalities communicated at a later stage.
Each student of Collegio Einaudi must sign a Personal Formative Program (henceforth “PFP”), along with the Housing Agreement, for each year spent in Collegio Einaudi, as required by the Italian law (D.M. 673/2016).

If a student is attending the 1st, 2nd or 3rd year of university studies, he/she will have to attend 70 hours of formative activities, while if a student is attending the 4th or higher academic years, he/she will have to attend 25 hours of them.

Students will be able to choose their personal activities among all presented in the Formative Program. A personal mentor may also be chosen.

For further information see the “PFP: Students Regulation” on the official website.

If students do not complete their PFP and do not fill the final Assessment Questionnaire, they will not be able to apply for the Call for confirmation of the next academic year; the confirmation of the accommodation is strictly related to the realisation of the PFP.
Ch. 11 - PARTICIPATION AT MOBILITY PROGRAMS

All the students participating in mobility programs longer than 2 months during the academic year 2017/2018 will have to fill in the form available here: https://goo.gl/forms/Argwf81gyiz086nB3 asking for a temporary suspension and leaving the room during the mobility period.

Moreover, students requesting a temporary suspension have to upload to the cloud a certificate stating the participation in the mobility programs (issued by the sending University as a confirmation of the mobility program during the academic year 2018/2019; where the certificate lack information about the period of mobility, students have to upload a self-certification with date of the start and the end of the program) by the deadlines mentioned above.

All the students who will be absent from Collegio Einaudi for a period longer than two months for reasons other than mobility programs will have to notify it by sending an e-mail to concorsi@collegioeinaudi.it, specifying the period of absence and the reason why.

In these cases, students may receive the same treatment as those students involved in mobility programs.

During the temporary suspension, students do not have to pay the annual fee and refunds of the instalment already paid will be applied as showed in the table below:

<table>
<thead>
<tr>
<th>TAX THRESHOLD</th>
<th>Refund of 1st instalment for students leaving Collegio by 30/09/2018 (a waiver must be sent to <a href="mailto:concorsi@collegioeinaudi.it">concorsi@collegioeinaudi.it</a> by 20/09/18)</th>
<th>Refund of 1st instalment for students leaving Collegio by 31/10/2018 (a waiver must be sent to <a href="mailto:concorsi@collegioeinaudi.it">concorsi@collegioeinaudi.it</a> by 20/10/18)</th>
<th>Refund of 2nd instalment for students leaving Collegio by 31/01/2019 (a waiver must be sent to <a href="mailto:concorsi@collegioeinaudi.it">concorsi@collegioeinaudi.it</a> by 21/01/19)</th>
<th>Refund of 2nd instalment for students leaving Collegio by 28/02/2019 (a waiver must be sent to <a href="mailto:concorsi@collegioeinaudi.it">concorsi@collegioeinaudi.it</a> by 15/02/19)</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>€ 586,00</td>
<td>€ 402,00</td>
<td>€ 586,00</td>
<td>€ 402,00</td>
</tr>
<tr>
<td>II</td>
<td>€ 677,00</td>
<td>€ 462,00</td>
<td>€ 677,00</td>
<td>€ 462,00</td>
</tr>
<tr>
<td>III</td>
<td>€ 804,00</td>
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<td>€ 928,00</td>
<td>€ 1,420,00</td>
<td>€ 928,00</td>
</tr>
</tbody>
</table>

No refunds of the 3rd instalment will be applied; however, partial refunds will be applied in case the accommodation is awarded to another student.

Should the students send the communication before the payment of the instalment (to be refunded at a later stage) they will be asked to pay the instalment net of the planned refund.

Students wishing to leave Collegio Einaudi for a temporary suspension before Christmas holidays or before the payment of the 3rd instalment have to notify it as scheduled:

- **By December 1st, 2018** for those students leaving Collegio Einaudi within Christmas holidays.
- **By February 15th, 2019**: for those students leaving Collegio Einaudi by April 5th, due date to pay the 3rd instalment.

Those who will not meet these deadlines will be fined with a penalty amounting to the deposit.
Students involved in mobility programs during the academic year 2018/2019, upon the confirmation of the temporary suspension, will be able to use a dedicated depot at the residence hall MOLE ANTONELLIANA (Via delle Rosine 3, Turin) to leave their personal belongings in closed boxes with their names on them.

Students are allowed to leave the boxes in the depot mentioned above one month before the start of the mobility program: however, if the study period starts in September, students are allowed to leave them upon the publication of this call. Students are allowed to leave six boxes at most per each student, subject to the availability of space in the depot.

Students interested in this service offered by Collegio Einaudi have to fill in the application form (available here: https://goo.gl/forms/OFAnjiBD6U3fmHhE2): the requests will be processed in their order of receipt and the Administration will confirm the availability of space in the depot.

Students will be able to deliver and collect their boxes with the following schedule (no deliver and collection on holidays or bank holidays):

- from Monday to Friday, from 7am to 9pm
- on Saturday from 7am to 12am.

Each box must not weigh more than 25 kilos and must comply with the following dimensions:

- depth 55 cm
- width 40 cm
- height 40 cm

Those boxes not complying with the dimensions mentioned above will not be left in the depot.

Each box must:

- have a label with name, surname, residence hall, room number and sequence number (i.e. Mario Rossi, PO, 547, n° 1/5);
- be closed with duct tape;
- be left on the shelves of the depot so as not to provoke falls from the shelves themselves.

Should an accidental fall of one box cause damage to people or things, the owner of the box will be responsible for it.

It is forbidden to leave:

- Flammable material (for instance lighters, fuel products, varnishes, matches, components of vehicles that have contained fuel products);
- Food/perishables;
- Toxic chemicals (for instance insecticides and pesticides);
- Compressed gases (for instance butane, propane, oxygen and diving cylinders);

The Collegio accepts no responsibility whatsoever with regard to conservation and storage of the boxes.

Students wishing to collect their boxes have to agree on a common date with the receptionist of the residence hall MOLE ANTONELLIANA:

- By the end of the month following the end of the mobility period;
- In case of waiver of the accommodation, within 15 days from the waiver.
Upon expiry of that period, Collegio Einaudi will clear the depot, by debiting the student with a cost of 50€ + 1,20€/kilo per each box.

The receptionists of the residence hall MOLE ANTONELLIANA, keepers of the keys of the depot, have to notify in a register name and surname of the student, number of boxes left, date and time of deliver, date and time of collection; students have to sign the register.

**STUDENTS RETURNING FROM NATIONAL AND INTERNATIONAL MOBILITY PROGRAMS**

### Re-entry for the academic year 2019/2020

Students confirming the accommodation benefit for the academic year 2018/2019 who:

- have obtained a temporary suspension for a study period abroad for the whole academic year,
- have passed up the opportunity to return to the Collegio during the academic year 2018/2019,
- have not obtained the accommodation after their re-entry during the academic year 2018/2019

will be able to fill in the application of confirmation for the academic year 2019/2020 in accordance with the conditions laid down in that call.

### Re-entry during the academic year 2018/2019

Students involved in mobility programs abroad, whose study period is due to finish before the end of the academic year, willing to return to the Collegio, will be able to apply for a room within two different periods (henceforth brackets) of re-entry described below.

A ranking list of the re-entry applications received will be established, according to the following criteria:

1. Number of years spent at Collegio Einaudi
2. In the event of a tie, by the number of University years
3. In the event of further tie, by the lower ISEE value
4. In the event of further tie, by the drawing of lots.

Students returning from mobility programs will be given a room in the same residence hall they were assigned to before the temporary suspension, subject to the availability of the residence hall itself. Should no place be available in that residence hall, students will be assigned to one of the remaining residence halls.

Re-entry from mobility period will be run in the following ways:

**1st Bracket** - Students involved in mobility programs abroad, whose study period is due to finish by March 1st, 2019, will be able to apply for a room during this bracket.

**How to apply:**

- Those students who have obtained a temporary suspension have to fill in the application form (available here: [https://goo.gl/forms/rLjasHKFiL9VQe1J3](https://goo.gl/forms/rLjasHKFiL9VQe1J3))

**Ranking and room award:**

Should the number of applications be higher than the available rooms, Collegio Einaudi will establish a ranking of the re-entry applications according to the criteria described above; with regard to this ranking, Collegio Einaudi will therefore assign the rooms available to the students within Christmas holidays, once all the renouncement and leaving procedure have been elaborated.

Around 75% of the rooms left before Christmas holidays will be reserved to students...
returning from mobility programs, except for the rooms reserved to particular agreements for the second semester.

Students obtaining a room within the 1st bracket will have to pay the whole 2nd instalment, no matter what the date of their re-entry is (at most March 1st, 2018).

Those students who will not be able to return to Collegio Einaudi due to unavailability of rooms, will be listed in the ranking for the 2nd bracket.

### 2nd Bracket

- Students involved in mobility programs abroad, whose study period is due to finish **by May 29th, 2019**, will be able to apply for a room during this bracket.

  **How to apply:**

  Those students who have obtained a temporary suspension have to fill in the application form (available here: [https://goo.gl/forms/rLjasHKFiL9VQe1J3](https://goo.gl/forms/rLjasHKFiL9VQe1J3)) by February 15th, 2019 to ask for re-entry within this bracket, by confirming or updating the end date of the study period abroad.

  **Ranking and room award:**

  Should the number of applications be higher than the available rooms, Collegio Einaudi will establish a ranking of the re-entry applications according to the criteria described above, including those students who have not been able to return to Collegio Einaudi due to unavailability of rooms; according to this ranking, Collegio Einaudi will therefore assign the rooms available to the students within the payment of the 3rd instalment, once all the renouncement and leaving procedure have been elaborated. Around 75% of the rooms left after the payment of the 3rd will be reserved to students returning from mobility programs.

  Students obtaining a room within the 2nd bracket will have to pay 4 monthly instalments, no matter what their date of re-entry is (at most May 29th, 2019).

Collegio Einaudi will not provide students whose study period abroad ends after May 29th 2019 willing to return to Collegio Einaudi in June and July with a specific bracket; however, should some rooms be available, Collegio Einaudi will accept further applications of re-entry (available here: [https://goo.gl/forms/rLjasHKFiL9VQe1J3](https://goo.gl/forms/rLjasHKFiL9VQe1J3)) for the months of June and July: a ranking will be established in the order of their receipt only if the ranking of the 2nd bracket is empty.

**Ch. 12 - CONTINUED ABSENCES**

All the students who will be absent from Collegio Einaudi for a period longer than two months for reasons other than mobility programs will have to notify it by sending an e-mail to concorsi@collegioeinaudi.it, specifying the period of absence and the reason why. In these cases, students may receive the same treatment as those students involved in mobility programs.
Ch.13 – AGREEMENTS

**INPS benefit for sons or orphans of employees and retirees of the Public Administration**

Candidates interested in the admission to Collegio Einaudi within the agreement between the Inps and the Conferenza dei Collegi Universitari di Merito (CCUM), will have to apply for this call, along with that national one published by Inps, reserved to those students sons or orphans of employees or retirees of the Public Administration (available on the website [www.inps.it](http://www.inps.it) after its publication).

Candidates must fulfill the requirements of both Inps and Collegio Einaudi admission call; they will also have to notify the application for Inps call to Collegio Einaudi.

**Other agreements**

Every year, according to an act by the Management Board, some rooms are reserved to specific agreements with Higher Education Institutions of Excellence aimed at promoting academic achievements which serve as admission criteria.

According to each specific agreement between Collegio and the other institution, students may decide to sign their own PFP.
Ch. 14 - CONFIRMATION

The accommodation benefit will be confirmed by those students applying for the confirmation call, complying with the following conditions:

- **acquisition**, within the summer session, of the credits requested in the specific table for confirmation, with a weighted average of at least 24/30.
- According to the Italian law (D.M. 672 and 673 of September 8th, 2016), if students do not complete their PFP and do not fill the final Assessment Questionnaire, they will not be able to apply for the Call for confirmation of the next academic year: **the confirmation of the accommodation is strictly related to the realisation of the PFP.**
- **Respect for the conditions of the Confirmation and Admissions Calls, along with the Students' Regulation.**

Students on the waiting list awarded with the accommodation benefit within following brackets will also be able to confirm the benefit.


The UE Regulation 2016/679 concerning people’s data protection, in particular data collection and free movement of personal data (henceforth GDPR) covers people’s processing personal data. As required by the law, Collegio Universitario di Torino “R. Einaudi”, as a merit-based University College, non-profit and non-commercial organisation, legally recognised by MIUR, will process people’s personal data according to the standards of correctness, legitimacy and transparency. When students apply for the Call for confirmation, they are aware of what art. 13 D.Lgs. n.196/2003 is about, so as to declare they have read it.

1. Purpose of processing

Personal data will be processed during different steps of this call, from the check of students’ requirements to the management of the bureaucratic procedures. In case of confirmation of the accommodation benefit for the academic year 2017/18, students’ personal data may be used by Collegio Einaudi to carry out all the obligations coming from insurance contracts or similar ones; they may also be used in relation with tax legislation, health protection, public order and safety reasons, development and publishing of statistics on the institutional website, social medias, or similar means.

2. Modalities of the personal data processing

Personal data are processed through technological and paper-based means. The outcomes of this call will be published on the official website – www.collegioeinaudi.it, as previously described in this call.

3. Nature of the data processing and consequences of denials
Personal data must be provided to Collegio Einaudi; if not, accommodation benefit will not be awarded.

4. Personal data storage
When students apply for this call, they automatically authorize Collegio Einaudi to store all the data through technological and paper-based means, as required by the Italian law.

5. Responsibility for personal data processing
Personal data are held by Collegio Einaudi itself, headquartered in via Maria Vittoria 39 (10123, Turin). Andrea Fabbri, executive director of Collegio Einaudi, has the responsibility of personal data processing.

6. Communication and distribution of personal data
Universities in Turin, Agenzia delle Entrate, Guardia di Finanza, Questura, banks may access personal data in order to pursue the purpose of processing; Osservatorio Regionale per l’Università e per il Diritto allo Studio Universitario may also access the personal data, but anonymously only. In order to check if all the declarations provided by students are true, Collegio Einaudi may transmit personal data to other Institutions which will be able to act on behalf of Collegio Einaudi. Police, universities, student’s associations, insurance companies, sports centres and travel agencies may access personal data; Conferenza dei Colletti di Merito may also access personal data in order to provide the “Diploma di Collegio” and the related certification of the acquired skills.

7. Video-surveillance and use of the images (L. 633 22/04/1941)
Due to security reasons aimed at preserving the assets of the institution, Collegio Einaudi collects images in some spaces of the facility subject to video-surveillance. Moreover by applying for this call, students authorise Collegio Einaudi to use their images on a royalty-free basis, even after the confirmation of the accommodation benefits. Images will be used to promote open-ended advertising about Collegio Einaudi and for non-profit-making reasons. When students apply for this call, they implicitly authorise the publication and/or the spread by any means of their own images on the website, social medias or any other means of communication. They also authorise the storage of their images in the Collegio Einaudi database for no less than 10 years. Images can not be used for any other reasons but the ones described in the Collegio Einaudi Charter. Specific warnings will be posted in locations and events where photos or videos are taken. Images will also be taken by authorized workers. Students can deny the authorisation about their own images by sending a registered letter or an email (info@collegioeinaudi.it).

8. Right to access the data (art. 7 D.Lgs. 196/2003)
Students may access their personal data by sending a registered letter or an email (info@collegioeinaudi.it), according to the Italian law (art. 7 D.Lgs. 196/2003).
CREDITS TABLES
Credits to be earned by 31/07/2018
(weighted average of minimum 24/30)

Language exams registered as “passed” are not considered within the credits for the confirmation. Other exams registered as “passed” are considered for the confirmation with a fix mark of 25/30.

<table>
<thead>
<tr>
<th>MINIMUM CREDITS TO BE PASSED ON THE BASIS OF THE REGISTRATION YEAR AT THE BACHELOR COURSE</th>
<th>TAB. 1 – Undergraduate students</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENROLMENT YEAR</td>
<td></td>
</tr>
<tr>
<td>2017/18</td>
<td>2016/17</td>
</tr>
<tr>
<td>26</td>
<td>72</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>MINIMUM CREDITS TO BE PASSED ON THE BASIS OF THE REGISTRATION YEAR</th>
<th>TAB. 2 – Master students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students who will be enrolled in the 1st year of a Master degree program for the academic year 2018/19 (enrolled in the undergraduate course in the academic years 2014/15 e 2015/16)</td>
<td>Students who will be enrolled in the 2nd year of a Master degree program for the academic year</td>
</tr>
<tr>
<td>155</td>
<td>25</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MINIMUM CREDITS TO BE PASSED ON THE BASIS OF THE REGISTRATION YEAR</th>
<th>TAB. 3 – SINGLE-CYCLE STUDENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENROLMENT YEAR</td>
<td></td>
</tr>
<tr>
<td>2017/18</td>
<td>2016/17</td>
</tr>
<tr>
<td>26</td>
<td>72</td>
</tr>
</tbody>
</table>

Turin, 13th June, 2018

Ing. Andrea FABBRI
Executive Director

Prof. ssa Elisabetta BARBERIS
President
**Contacts**

**Write us on Facebook**
Send us a private message to our [Facebook page](#), we will help you as soon as we can!

**E-mail**
For further information about the call for admission, send an email to concorsi@collegioeinaudi.it

**Official website**
Visit our website, [www.collegioeinaudi.it](http://www.collegioeinaudi.it)